

Board Meeting Minutes  
 September 10, 2024  
 2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the Agenda as Presented	Approved
5	Approval of Minutes – August 13, 2024, regular board meetings as printed	Approved
6a	Approve Payment of Bills – August 2024 in the amount of \$164,624.94.	Roll call-Approved
6b	Accept Financial Statements – August 2024	Roll call-Approved
9a	Approve the Designated Charitable Fund Agreement between the Granite City Area Community Foundation and SMRLD to ensure continuing participation in Dolly Parton’s Imagination Library for Granite City, Mitchell, and Pontoon Beach residents.	Roll call-Approved
12a	Accept the Illinois Public Library Annual Report for the fiscal year starting July 1, 2023, and ending June 30, 2024, filed in accordance with 75 ILCS 16/30-65 as accurate and correct.	Approved
13	Adjournment of the board meeting at 6:54 P.M.	Approved

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.
  - a. **Roll Call of Board Members Attending and Identification of others in attendance**

Members Present:

Ms. Linda McDonnell	President
Ms. Julie Willaredt	Secretary
Ms. Chelsea Asadorian	Trustee
Ms. Rebecca Watson	Trustee
Ms. Aimee Villet	Trustee

Members Absent:

Ms. Liz Cicio	Vice President
Ms. Mary Jo Akeman	Treasurer

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kari Fischer	Administrative & Marketing Coordinator
Ms. Kathy Condon-Boettcher	Assistant Director / Delmar Avenue Manager
Ms. Betsy Mahoney	Assistant Director / Johnson Road Manager
Mr. Patrick Carney	Facilities Manager
Ms. Chrissy Bellizzi	Materials Services Manager
Ms. Jennifer Flores	Resident

**6:01 P.M. Ms. Bellizzi exited the meeting**

2. **Approve Agenda**

Motion: Willaredt    Second: Watson

**APPROVE THE AGENDA AS PRESENTED**

Motion carried

3. **Oath of Office for New Trustee** - Secretary Willaredt administered the oath of office to Aimee Villet
4. **Public Comments** – Ms. Jennifer Flores prospective trustee candidate in the April 1, 2025 Consolidated Election introduced herself to the Board
  - a. **Request to appeal ban** - None

5. **Approval of Minutes**

Motion: Watson    Second: Asadorian

**APPROVE THE MINUTES OF THE AUGUST 13, 2024, REGULAR BOARD MEETINGS AS PRINTED**

Motion carried

6. **Financial**

- a. **Approve Payment of Bills**

Motion: Willaredt    Second: Watson

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: AUGUST 2024 IN THE AMOUNT OF \$164,624.94.**

Roll Call:

Ms. Akeman	Absent	Ms. Asadorian	Yes
Ms. Cicio	Absent	Ms. McDonnell	Yes
Ms. Villet	Yes	Ms. Watson	Yes
Ms. Willaredt	Yes		

Motion carried

**b. Approve Financial Statements**

Motion: Watson Second: Villet

**ACCEPT THE FINANCIAL STATEMENTS FOR AUGUST 2024 AS PRESENTED**

Roll Call:

Ms. Akeman	Absent	Ms. Asadorian	Yes
Ms. Cicio	Absent	Ms. McDonnell	Yes
Ms. Villet	Yes	Ms. Watson	Yes
Ms. Willaredt	Yes		

Motion carried.

**7. Correspondence**

- Copy of Chamber of Commerce brochure about their upcoming annual golf tournament
- Copy of email from Secretary of State's office confirming use of SMRLD training & events room
- Copy of email from Isabel Sippo-Stockman regarding not running for SMRLD board election
- Copy of Facebook message requesting the library donate materials to a local school PTA with response of links to grants for PTA organizations
- Copy of Facebook post regarding the library's help in developing life skills for a youngster
- Copy of email regarding a phone call from a patron complimenting librarian Amy Gorham on her helping him
- Copy of email from the Illinois Library Association inviting us to be featured in their Institutional Member spotlight
- Copy of Memorandum of Understanding between Chestnut Health Systems and SMRLD
- Copy of Flyers:
  - Chestnut Health Systems mobile unit at SMRLD every 3rd Wednesday of the month starting September 18<sup>th</sup> from 3-5 P.M.
  - Calendar of Events October Downtown District
  - SWIC free training opportunities
- Copy of poem distributed at Jean Hileman's funeral visitation
- Copy of Notices of receipts of funding:
  - Madison County Treasurer for partial real estate payment, August 7, 2024, \$78,503.27
  - Madison County Treasurer for partial real estate payment, August 28, 2024, \$89,947.90
- Copy of memo from Madison County Clerk & Election Authority regarding voter registration deadline for the 2024 general election
- Copies of 8 incident reports
- Copies of items appearing in the media that mention SMRLD

**8. Director's Report**

**a. Diversity Audit Report – FY 2024 results presented by Ms. Mahoney**

- Other than the election packets distributed to the incumbents at the last board meeting, two packets have been picked up from the administrative offices

**9. New Business**

**a. Dolly Parton's Imagination Library, Granite City Area Community Foundation, and Six Mile Regional Library District**

Motion: Willaredt Second: Villet

**APPROVE THE DESIGNATED CHARITABLE FUND AGREEMENT BETWEEN THE GRANITE CITY AREA COMMUNITY FOUNDATION AND SMRLD TO ENSURE CONTINUING PARTICIPATION IN DOLLY PARTON'S IMAGINATION LIBRARY FOR GRANITE CITY, MITCHELL, AND PONTOON BEACH RESIDENTS.**

Roll Call:

Ms. Akeman	Absent	Ms. Asadorian	Yes
Ms. Cicio	Absent	Ms. McDonnell	Yes
Ms. Villet	Yes	Ms. Watson	Yes
Ms. Willaredt	Yes		

Motion carried.

**10. Unfinished Business - None**

**11. Reports**

a. **Friends of the Library** - Are hosting a book drive at our 2145 Johnson Road location on Saturday, September 21<sup>st</sup> from 10 A.M. – 2 P.M. and an Author Talk and Book Signing at The Mill on Saturday, October 12<sup>th</sup> from 11 A.M. – 2 P.M.

b. **IHLS** – Details can be found on the IHLS website at <https://www.illinoisheartland.org/about/board>

**12. Board Orientation**

a. **Illinois Public Library Annual Report (IPLAR) 2024**

Motion: Asadorian Second: Villet

**ACCEPT THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FOR THE FISCAL YEAR STARTING JULY 1, 2023, AND ENDING JUNE 30, 2024, FILED IN ACCORDANCE WITH 75 ILCS 16/30-65 AS ACCURATE AND CORRECT.**

Motion carried.

**13. Adjournment**

Motion: Willaredt Second: Villet

**THAT THE MEETING BE ADJOURNED AT 6:54 P.M.**

Motion carried

X 

Linda McDonnell  
Board of Trustees President

X

Julie Willaredt  
Board of Trustees Secretary

**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**September 2024**

Accounts Payable: Royal Banks Checks 11141-11164	\$	32,283.78
Issued Monthly Payments - Royal Banks Checking	\$	31,330.57
Issued Monthly Payments - SMRLD Credit Card Payments	\$	4,488.18
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Payroll (Net Pay)	\$	70,455.73
Payroll (Taxes & Deductions)	\$	28,420.16
<b>TOTAL</b>	<b>\$</b>	<b>176,299.69</b>

  
Stacy Bond, Accountant 10/10/2024  
Date

**Approved By:**

  
Tina Hubert, Director 10/15/2024  
Date

  
Linda McDonnell, President 10-15-24  
Date

  
Mary Jo Akeman, Treasurer 10/15/24  
Date