

Board Meeting Minutes
July 9, 2024
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the Agenda as Presented	Approved
4	Approval of Minutes – June 11, 2024 Regular Board Meeting Minutes as presented	Approved
5a	Approve Payment of Bills – June 2024 in the amount of \$179,675.39.	Roll call-Approved
5b	Accept Financial Statements – June 2024	Roll call-Approved
5c	Approve the FY2025 Management Working Budget	Roll call-Approved
8a	Set a special board meeting for Thursday, August 1, 2024, at 3 PM at which time the candidates will be interviewed and a new trustee will be appointed	Roll call-Approved
8b	Invite Isabel Sippo-Stockman, Nancy Smallie, and Aimee Villet to interview for the open trustee position	Roll call-Approved
12	Adjournment of the board meeting at 6:53 P.M.	Approved

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.
 - a. **Roll Call of Board Members Attending and Identification of others in attendance**

Members Present:

Ms. Linda McDonnell	President
Ms. Liz Cicio	Vice President
Ms. Julie Willaredt	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Chelsea Asadorian	Trustee
Ms. Rebecca Watson	Trustee

Members Absent:

None

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kari Fischer	Administrative & Marketing Coordinator
Ms. Kathy Condon-Boettcher	Assistant Director / Delmar Avenue Manager
Ms. Betsy Mahoney	Assistant Director / Johnson Road Manager
Mr. Patrick Carney	Facilities Manager
Mr. Tallin Curran	IT Manager

2. **Approve Agenda**

Motion: Cicio Second: Willaredt

APPROVE THE AGENDA AS PRESENTED

Motion carried

3. **Public Comments** – None

- a. **Request to appeal ban** - None

4. **Approval of Minutes**

Motion: Watson Second: Cicio

APPROVE THE MINUTES OF THE JUNE 11, 2024 REGULAR BOARD MEETING MINUTES AS PRESENTED.

Motion carried

5. **Financial**

- a. **Approve Payment of Bills**

Motion: Akeman Second: Cicio

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JUNE 2024 IN THE AMOUNT OF \$179,675.39.

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
Ms. Cicio	Yes	Ms. Watson	Yes
Ms. McDonnell	Yes		
Ms. Willaredt	Yes		

Motion carried

- b. **Approve Financial Statements**

Motion: Cicio Second: Asadorian

ACCEPT THE FINANCIAL STATEMENTS FOR JUNE 2024 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
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Ms. Cicio	Yes	Ms. Watson	Yes
Ms. McDonnell	Yes		
Ms. Willaredt	Yes		

Motion carried.

c. FY2025 management/working budget

Motion: Watson Second: Akeman

APPROVE THE FY2025 MANAGEMENT WORKING BUDGET

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
Ms. Cicio	Yes	Ms. Watson	Yes
Ms. McDonnell	Yes		
Ms. Willaredt	Yes		

Motion carried.

d. Combined Budget & Appropriation Ordinance 2024-001 - first reading presented by Director Hubert

6. Correspondence

- Copy of our annual Public Library Per Capita grant check from the state of Illinois in the amount of \$58,950.05
- Copy of a letter from Illinois State Library regarding our FY 2025 ILLINET / OCLC services fees
- Copy of a thank you letter from Granite City Park District for SMRLD's support of Patriots In the Park
- Copy of information regarding EBSCO databases now being provided statewide through the State Library
- Copy of a FOIA request submitted via FOIA Buddy for "most recent copy of invoices, bills, & subscription statements for ALL software, internet, phone, cellular, broadband, & cloud services from June 2023 to present [July 4, 2024]."
- Copies of 10 incident reports and 2 ban letters
- Copies of items appearing in the media that mention SMRLD

7. Director's Report

- The elevators have been repaired – the three-stop has been red-tagged by the state and will not be available for use until the state releases it; the two-stop is in use
- Interviews for the Materials Services Manager position started today; with another interview scheduled for Friday, July 19
- Jennifer Baugh, former SMRLD employee, has resigned as an SMRLD substitute librarian
- Jace Cook, IHLS cataloger and former practicum student at SMRLD while working on his MLS, has agreed to be added as a substitute librarian
- Attending LIRA full membership meeting in Rolling Meadows Friday, July 12

8. New Business

a. Schedule Special Board Meeting

Motion: Willaredt Second: Cicio

SET A SPECIAL BOARD MEETING FOR THURSDAY, AUGUST 1, 2024, AT 3 PM AT WHICH TIME THE CANDIDATES WILL BE INTERVIEWED AND A NEW TRUSTEE WILL BE APPOINTED

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
Ms. Cicio	Yes	Ms. Watson	Yes
Ms. McDonnell	Yes		
Ms. Willaredt	Yes		

Motion carried.

b. Trustee Candidates

Motion: Willaredt Second: Akeman

INVITE ISABEL SIPPO-STOCKMAN, NANCY SMALLIE, AND AIMEE VILLET TO INTERVIEW FOR THE OPEN TRUSTEE POSITION

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
Ms. Cicio	Yes	Ms. Watson	Yes
Ms. McDonnell	Yes		
Ms. Willaredt	Yes		

Motion carried.

9. Unfinished Business - None

10. Reports

a. **Friends of the Library** - The Friends are having a meeting tonight at Johnson Road

b. **IHLS** – Details can be found on the IHLS website at <https://www.illinoisheartland.org/about/board>

11. Board Orientation

a. **iLEAD Trustee Portal** https://ilibtrusteelearn.instructure.com/courses/4/pages/learn-in-your-preferred-language?module_item_id=523 – All Libraries Are Not the Same

12. Adjournment

Motion: Willaredt Second: Cicio

THAT THE MEETING BE ADJOURNED AT 6:53 P.M.

Motion carried

X



Linda McDonnell
Board of Trustees President

X

Julie Willaredt
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

July 2024

Accounts Payable: Royal Banks Checks 11044-11076	\$	78,398.06
Issued Monthly Payments - Royal Banks Checking	\$	44,249.18
Issued Monthly Payments - SMRLD Credit Card Payments	\$	4,794.51
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Payroll (Net Pay)	\$	71,574.29
Payroll (Taxes & Deductions)	\$	29,509.76
TOTAL	\$	237,847.07

Stacy Bond 8/8/2024
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 8/13/2024
Tina Hubert, Director Date

Linda McDonnell 8/13/24
Linda McDonnell, President Date

Mary Jo Akeman 8/13/24
Mary Jo Akeman, Treasurer Date

