

Board Meeting Minutes
 June 11, 2024
 2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

| Agenda Item | Motion | Result |
|-------------|--|---------------------|
| 1 | Call to order at 6:00 P.M. | |
| 2 | Approve the Agenda as Presented | Approved |
| 4 | Approval of Minutes – May 14, 2024 Regular Board Meeting Minutes as presented | Approved |
| 5a | Approve Payment of Bills – May 2024 in the amount of \$235,876.30 | Roll call-Approved |
| 5b | Accept Financial Statements – May 2024 | Roll call-Approved |
| 8a | Accept Trustee Adam Followell-Young’s resignation from the Board of Trustees in accordance with 75 ILCS 16/30-25 | Approved |
| 8b | Under 75 ILCS 16/30-25, accept the Replacement Plan as outlined by Director Hubert | Roll call-Approved |
| 8c | Gratefully appreciate Adam Followell-Young’s five years as a Trustee on the Six Mile Regional Library District Board | Approved |
| 8d | President McDonnell appoints Julie Willaredt as Secretary | Julie Willaredt |
| 8e | Approve resolution honoring Lynda Seegert on her retirement after thirty-five years of dedicated service | Approved |
| 9a | President McDonnell appointed the following trustee(s) to audit the minutes of the FY2023-2024 board meetings in accordance with 75 ILCS 16/30-65 c | Asadorian Watson |
| 9b | Authorize payment of all usual, regular, and budgeted bills in the event the SMRLD board of trustees is not able to meet or a quorum is not present during any regularly scheduled board meeting from July 1, 2024 through June 30, 2025 | Roll call-Approved |
| 12 | Adjournment of the board meeting at 7:35 P.M. | Approved |

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.
 - a. **Roll Call of Board Members Attending and Identification of others in attendance**

Members Present:

| | |
|-----------------------|----------------|
| Ms. Linda McDonnell | President |
| Ms. Liz Cicio | Vice President |
| Ms. Mary Jo Akeman | Treasurer |
| Ms. Chelsea Asadorian | Trustee |
| Ms. Rebecca Watson | Trustee |
| Ms. Julie Willaredt | Trustee |

Members Absent:

Mr. Adam Followell-Young Secretary

Others Present:

| | |
|----------------------------|--|
| Ms. Tina Hubert | Executive Director |
| Ms. Kari Fischer | Administrative & Marketing Coordinator |
| Ms. Kathy Condon-Boettcher | Assistant Director / Delmar Avenue Manager |
| Mr. Patrick Carney | Facilities Manager |
| Mr. Tallin Curran | IT Manager |

2. **Approve Agenda**

Motion: Willaredt Second: Cicio

APPROVE THE AGENDA AS PRESENTED

Motion carried

3. **Public Comments** – None

- a. **Request to appeal ban** - None

4. **Approval of Minutes**

Motion: Willaredt Second: Watson

APPROVE THE MINUTES OF THE MAY 14, 2024 REGULAR BOARD MEETING MINUTES AS PRESENTED.

Motion carried

5. **Financial**

- a. **Approve Payment of Bills**

Motion: Cicio Second: Watson

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: MAY 2024 IN THE AMOUNT OF \$235,876.30.

Roll Call:

| | | | |
|---------------|-----|---------------------|--------|
| Ms. Akeman | Yes | Ms. Asadorian | Yes |
| Ms. Cicio | Yes | Mr. Followell-Young | Absent |
| Ms. McDonnell | Yes | Ms. Watson | Yes |
| Ms. Willaredt | Yes | | |

Motion carried

- b. **Approve Financial Statements**

Motion: Watson Second: Cicio

ACCEPT THE FINANCIAL STATEMENTS FOR MAY 2024 AS PRESENTED

Roll Call:

| | | | |
|------------|-----|---------------------|--------|
| Ms. Akeman | Yes | Ms. Asadorian | Yes |
| Ms. Cicio | Yes | Mr. Followell-Young | Absent |

| | | | |
|---------------|-----|------------|-----|
| Ms. McDonnell | Yes | Ms. Watson | Yes |
| Ms. Willaredt | Yes | | |

Motion carried.

c. FY2025 management/working budget – 1st read presented by Director Hubert

6. Correspondence

- Copy of Thank you card from Mary Jo Akeman
- Copy of Postcard regarding a Local Officials Appreciation Picnic on August 17, 2024 from 12 -2 PM at the Illinois State Fair
- Copy of Midwest Members Bank brochure: The Library Series
- Copy of Madison County Treasurer’s notice of partial real estate payments of \$13,632.47 on June 4, 2024.
- Copy of IHLS announcement of HR Source Grant Recipients and corresponding congratulations email
- Copy of Correspondence with Madison County Recorder of Deeds regarding current trustees
- Copy of Announcement of SMRLD FY 2024 Illinois Public Library Per Capita Grant award of \$58,950.05
- Copy of IRS governmental units information letter for federal tax exempt status
- Copy of Letter from Rosemarie Brown regarding SMRLD membership with the Chamber of Commerce Southwestern Madison County
- Copies of 7 incident reports
- Copies of 3 items appearing in the media

7. Director's Report

- The ad for the Materials Services Manager position is on the SMRLD website, IHLS, RAILS, Missouri Library Association, and ILA websites/joblines
- Jennifer Connolly has been named the new GCHS Media Center librarian/teacher
- Quarterly Staff meeting was held on Friday, June 7th. Chestnut Health and the Granite City Township made presentations
- I Support the Girls period packs are available in the Delmar Ave Teen Room and Women’s Restrooms and at Johnson Road

8. New Business

a. Trustee Resignation

Motion: Willaredt Second: Akeman

ACCEPT TRUSTEE ADAM FOLLOWELL-YOUNG'S RESIGNATION FROM THE BOARD OF TRUSTEES IN ACCORDANCE WITH 75 ILCS 16/30-25

Motion carried.

b. Trustee Replacement Appointment Plan

Motion: Cicio Second: Willaredt

UNDER 75 ILCS 16/30-25, ACCEPT THE REPLACEMENT PLAN AS OUTLINED BY DIRECTOR HUBERT

Roll Call:

| | | | |
|---------------|-----|---------------|-----|
| Ms. Akeman | Yes | Ms. Asadorian | Yes |
| Ms. Cicio | Yes | Ms. Watson | Yes |
| Ms. McDonnell | Yes | | |
| Ms. Willaredt | Yes | | |

Motion carried.

c. Trustee Appreciation

Motion: Cicio Second: Akeman

GRATEFULLY APPRECIATE ADAM FOLLOWELL-YOUNG'S FIVE YEARS AS A TRUSTEE ON THE SIX MILE REGIONAL LIBRARY DISTRICT BOARD

Motion carried.

d. Appoint Secretary

PRESIDENT MCDONNELL APPOINTS JULIE WILLAREDT AS SECRETARY

e. Retiree Resolution

Motion: Cicio Second: Asadorian

APPROVE RESOLUTION HONORING LYNDIA SEEGERT ON HER RETIREMENT AFTER THIRTY-FIVE YEARS OF DEDICATED SERVICE

Motion carried.

9. Unfinished Business

a. Appointment of Committee to Audit FY 2024 Minutes

PRESIDENT MCDONNELL APPOINTED THE FOLLOWING TRUSTEE(S) TO AUDIT THE MINUTES OF THE FY2023-2024 BOARD MEETINGS IN ACCORDANCE WITH 75 ILCS 16/30-65 C

Asadorian Watson

b. Authorize Payment Of Bills in FY2025

Motion: Cicio Second: Watson

AUTHORIZE PAYMENT OF ALL USUAL, REGULAR, AND BUDGETED BILLS IN THE EVENT THE SMRLD BOARD OF TRUSTEES IS NOT ABLE TO MEET OR A QUORUM IS NOT PRESENT DURING ANY REGULARLY SCHEDULED BOARD MEETING FROM JULY 1, 2024 THROUGH JUNE 30, 2025

Roll Call:

| | | | |
|---------------|-----|---------------|-----|
| Ms. Akeman | Yes | Ms. Asadorian | Yes |
| Ms. Cicio | Yes | Ms. Watson | Yes |
| Ms. McDonnell | Yes | | |
| Ms. Willaredt | Yes | | |

Motion carried.

10. Reports

a. Friends of the Library

- Richard Franklin reported to Betsy that the Friends' book sale netted around \$6,500, much more than in recent years.
- Raffle drawing for the stained glass piece will be held on June 15th.

b. IHLS – Details can be found on the IHLS website at <https://www.illinoisstate.gov/illinoisstate>

11. Board Orientation - None

12. Adjournment


Motion: Willaredt Second: Cicio

THAT THE MEETING BE ADJOURNED AT 7:35 P.M.

Motion carried

X 

Linda McDonnell
Board of Trustees President

X 

Julie Willaredt
Board of Trustees Secretary

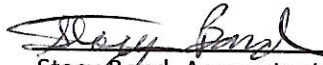
SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

June 2024

| | | |
|--|-----------|-------------------|
| Accounts Payable: Royal Banks Checks 11000-11019 | \$ | 41,462.21 |
| Issued Monthly Payments - Royal Banks Checking | \$ | 17,286.10 |
| Issued Monthly Payments - SMRLD Credit Card Payments | \$ | 9,924.00 |
| Issued Monthly Payments - Busey Bank Checking | \$ | 9,321.27 |
| Payroll (Net Pay) | \$ | 71,954.40 |
| Payroll (Taxes & Deductions) | \$ | 29,727.41 |
| TOTAL | \$ | 179,675.39 |


Stacy Bond, Accountant

7/5/2024
Date

Approved By:


Tina Hubert, Director

7/9/2024
Date


Linda McDonnell, President

7-9-24
Date


Mary Jo Akeman, Treasurer

7/9/24
Date