

Board Meeting Minutes
 September 9, 2014
 2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:00 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –August 12, 2014 board meeting.	Approved
3	Approval of Minutes –August 12, 2014 public hearing.	Approved
4a	Approve Payment of Bills – August 2014 invoices in the amount of \$185,160.28.	Roll call-Approved
4b	Approve Financial Statements – August 2014	Roll call-Approved
7di	Approve Use of Meeting Room Policy as corrected.	Approved
11a	Determine (estimate) the proposed aggregate tax levy of \$2,076,217.00 for 2014 and publish a notice for a hearing to be conducted on October 21, 2014.	Roll call-Approved
12ai	Accept the analysis of District services as compared to Servicing Our Public 3.0: Standards for Illinois Public Libraries in regard to collection management and resource sharing.	Approved
13	Adjournment of the board meeting at 8:27 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:00 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee

Members Absent:

Mr. Ron Selph	Trustee
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant
Mr. Tallin Curran	IT & Facilities Manager

2. Additions and Corrections to the Agenda

Motion: Isenburg Second: von Nida

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: Isenburg Second: Hutchings

APPROVE THE MINUTES OF THE AUGUST 12, 2014 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

Motion: McDonnell Second: von Nida

APPROVE THE MINUTES OF THE AUGUST 12, 2014 PUBLIC HEARING COMBINED BUDGET & APPRIATIONS ORDINANCE AS PRINTED.

Motion carried.

4. a. Approve Payment of Bills

Motion: McDonnell Second: Isenburg

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: AUGUST 2014 IN THE AMOUNT OF \$185,160.28.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: von Nida Second: Akeman

ACCEPT THE FINANCIAL STATEMENTS FOR AUGUST 2014 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes

Ms. Isenburg Yes
Ms. McDonnell Yes

Ms. von Nida Yes

Motion carried.

5. Open Forum
None

6. Communications

- Incident Report
 - 9/9 A young lady slipped and slid down the stairs into Youth Services. No medical attention was required.
- Congratulations card from the Board of Trustees President, Case-Hallstead Public Library, Carlyle, IL.
- Thank you card from the Mark and Dianne Holshouser for inviting them the re-opening events.
- KMOX online article featuring an interview with Director Hubert
- Belleville News Democrat article about the grant presentations made by the Secretary of State
- Letter of congratulation from Rosmarie Brown on all of our accomplishments with the renovation.
- Welcome aboard letter to Director Hubert from the Chamber of Commerce Southwestern Madison County Board
- Lincoln Place Heritage Festival flier
- CEO September 5, 2014 electronic newsletter

7. Director's report of the library

- Trustees Selph, Isenburg, and McDonnell are up for re-election in 2015. Candidate packets will be available starting September 23, 2014 and are due back starting December 15 and no later than December 22, 2014.
 - Director Hubert met with Virginia Woulfe-Beile to discuss the US Trust fund award dispersal.
 - Director Hubert met with Jon Ferry to discuss the Route 3 TIF
 - Director Hubert met with Ed LaPorte from AFSCME to discuss the formation of a sick leave pool
- a. **Delmar Avenue update**
- Excessive rain caused some flooding in the lower level. The issue is being addressed by the architects and engineers
 - Punch list nearly completed
- b. **Johnson Road update**
- 2 new HVAC units have been installed
 - Concrete repair work to be scheduled soon
- c. **Illinois Public Library Annual Report (IPLAR)**
- Requested and received an extension to file
- d. **Policies Review & Schedule**
- i. **Meeting Room Use Policy**

Motion: Akeman Second: Isenburg

APPROVE USE OF MEETING ROOM USE AS CORRECTED.

Motion carried.

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, McDonnell, Selph]
None
- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Selph, Hutchings]
None

- d. Finance Committee [Selph, von Nida, Isenburg, McDonnell]
None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
None

9. Reports of Special Committees

- a. Friends Group Committee Report: Donations will be stored in the shed at the Niedringhaus Building

10. a. Property

None

11. a. Levy Ordinance

Motion: von Nida Second: McDonnell

DETERMINE (ESTIMATE) THE PROPOSED AGGREGATE TAX LEVY OF \$2,076,217.00 FOR 2014 AND PUBLISH A NOTICE FOR A HEARING TO BE CONDUCTED ON OCTOBER 21, 2014.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

12. a. FY2015 Per Capita and Equalization grant application

- i. **Standards for Illinois Public Libraries- Review Chapter 7 [Collection Management and Resource Sharing]**

Motion: von Nida Second: Hutchings

ACCEPT THE ANALYSIS OF DISTRICT SERVICES AS COMPARED TO SERVICING OUR PUBLIC 3.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES IN REGARD TO COLLECTION MANAGEMENT AND RESOURCE SHARING.

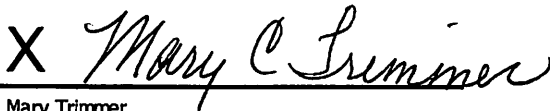
Motion carried.

13. Adjournment

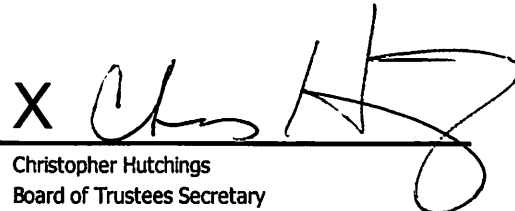
Motion: von Nida Second: Akeman

THAT THE MEETING BE ADJOURNED AT 8:27 P.M.

Motion carried.

X 

Mary Trimmer
Board of Trustees President

X 

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

September 2014

Accounts Payable: Regions Checks 18386 - 18423	\$	56,475.50
Accounts Payable: Bank of Edw Checks 1090-1094	\$	304,772.96
Issued Monthly Payments - Bank of Edw. Checking	\$	266,796.38
Issued Monthly Payments - Regions Bank Checking	\$	24,951.22
Payroll (Net Pay)	\$	52,667.83
Payroll (Taxes & Deductions)	\$	25,153.62
TOTAL	\$	730,817.51

Stacy Bond
Stacy Bond, Accountant

10/16/2014

Date

Approved By:

Tina Hubert

Tina Hubert, Director

11-18-14

Date

Mary C. Trimmer
Mary Trimmer, President

11-18-14

Date

Mary Jo Akeman
Mary Jo Akeman, Treasurer

11-18-14

Date