

Board Meeting Minutes
August 12, 2014
2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:05 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –July 8, 2014 board meeting.	Approved
4a	Approve Payment of Bills – July 2014 invoices in the amount of \$732,605.14.	Roll call-Approved
4b	Approve Financial Statements – July 2014	Roll call-Approved
7c	Approve Director Hubert using reserves to cover the costs of 2 new HVAC units at Johnson Road.	Roll call-Approved
7d	Approve Use of Leave Policy as presented.	Roll call-Approved
10b	Approve Ordinance 2014-01 Combined Budget and Appropriations Ordinance for the fiscal year beginning July 1, 2014 and ending June 30, 2015.	Roll call-Approved
13	Adjournment of the board meeting at 7:58 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:05 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Mr. Ron Selph	Trustee
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant
Mr. Tallin Curran	IT & Facilities Manager

2. Additions and Corrections to the Agenda

Motion: von Nida Second: Isenburg

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: Selph Second: Isenburg

APPROVE THE MINUTES OF THE JULY 8, 2014 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

4. a. Approve Payment of Bills

Motion: Selph Second: von Nida

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JULY 2014 IN THE AMOUNT OF \$732,605.14.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Selph Second: von Nida

ACCEPT THE FINANCIAL STATEMENTS FOR JULY 2014 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

None

6. Communications

- The Granite City Press Record and the Collinsville Herald have been combined into a single Wednesday publication, the Madison County Journal.
- Letter from former SMRLD Director Bob Stack to Director Hubert with his congratulations on the completion of the renovation and regrets that he will be unable to attend the re-opening events.
- Letter from 113th District State Representative Jay Hoffman to President Trimmer with his congratulations on the completion of the renovation and regrets that he will be unable to attend the re-opening events.
- Letter from Illinois State Library Director Anne Craig to Director Hubert with her regrets that she will be unable to attend the re-opening events.
- A FIOA request was received and responded to in a timely manner
- Director Hubert's updated letter to library guests about the re-opening of 2001 Delmar Avenue
- Copy of the online article "Library ribbon cutting on Aug. 23" by AdVantage News
- Letter written by Director Hubert to the Illinois State Board of Education in support of a grant application made by Coordinated Youth and Human Services
- SMRLD advertisement placed in Granite City High School Band program
- Incident Report
 - 7/9 The backrest fell off of a chair when a child leaned back in it at Niedringhaus School. The child fell on to the floor but reported that he was fine. The child was accompanied by his Aunt, another adult, and his brother. No medical attention was required.
 - 8/5 A male patron waiting for the Johnson Road library to open was searched and questioned in the parking lot by police. Mr. McGee spoke with an officer who asked that they be notified if the patron caused any problems. Ten minutes after the library opened the patron was handcuffed and escorted from the building by police. It was later determined that another patron waiting in the parking lot had filed a complaint with the police about the man.

7. Director's report of the library

- AFSCME meeting scheduled with Director Hubert for August 13, 2014
- USS Trust settlement grant dispersal discussions
- a. **Delmar Avenue renovation & reopening**
 - Re-opening of 2001 Delmar Avenue on schedule
 - Security System installation in progress
 - Thursday, August 21, 2014 at 10:00 A.M. Special Presentation by Secretary of State Jesse White
 - Thursday, August 14, 2014 at 5:30 P.M. Chamber of Commerce Business After Hours
- b. **Johnson Road concrete repair**
 - Awaiting contract approval
- c. **Johnson Road HVAC**

Motion: Akeman Second: Selph

APPROVE DIRECTOR HUBERT USING RESERVES TO COVER THE COSTS OF 2 NEW HVAC UNITS AT JOHNSON ROAD.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

d. Use of Leave Policy

Motion: Selph Second: Hutchings

APPROVE USE OF LEAVE POLICY AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
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Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, McDonnell, Selph]
None
- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]
Trustee Isenburg reported that there have been some issues with the automatic holds calling system.
- c. Buildings, Grounds, & Equipment Committee [Akeman, Selph, Hutchings]
None
- d. Finance Committee [Selph, von Nida, Isenburg, McDonnell]
None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
None

9. Reports of Special Committees

- a. Friends Group Committee Report: Donated \$1500.00 for library re-opening events entertainment and refreshments.

10. a. Property

None

10. b. Combined Budget & Appropriations Ordinance

Motion: Selph Second: McDonnell

APPROVE ORDINANCE 2014-01 COMBINED BUDGET AND APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

12. a. Illinois Library Association Conference

Trustees Akeman, McDonnell and Trimmer indicated they would attend the full conference and trustees Isenburg and von Nida would attend only the awards luncheon.

13. Adjournment


Motion: Selph Second: Hutchings

THAT THE MEETING BE ADJOURNED AT 7:58 P.M.

Motion carried.

X 

Mary Trimmer
Board of Trustees President

X 

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

August 2014

Accounts Payable: Regions Checks 18341 - 18370	\$	23,169.06
Accounts Payable: Bank of Edw Checks 1082-1084	\$	13,844.52
Issued Monthly Payments - Bank of Edw. Checking	\$	23,081.49
Issued Monthly Payments - Regions Bank Checking	\$	49,992.41
Payroll (Net Pay)	\$	50,699.26
Payroll (Taxes & Deductions)	\$	24,373.54
TOTAL	\$	185,160.28

Stacy Bond 9/4/2014
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 9/9/14
Tina Hubert, Director Date

Mary C Trimmer 9/9/14
Mary Trimmer, President Date

Mary Jo Akeman
Mary Jo Akeman, Treasurer Date