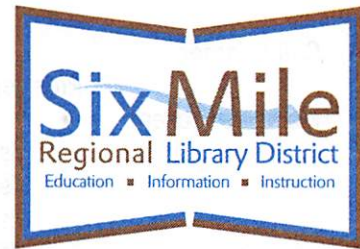


Board Meeting Minutes
May 10, 2016
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:03 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –April 12, 2016 board meeting.	Approved
4a	Approve Payment of Bills – April 2016 in the amount of \$188,422.69	Roll call-Approved
4b	Approve financial statements – April 2016.	Roll call-Approved
11a	Approve Behavior Policy as presented.	Roll call-Approved
11b	Approve Harassment Policy as presented.	Roll call-Approved
12a	Adopt resolution commemorating Mary Jo Akeman for 40+ years as a library trustee.	Roll call-Approved
13	Adjournment of the board meeting at 8:26 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:03 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Mary Whitehead	Trustee

Members Absent:

Mr. Chris Hutchings	Secretary
Ms. Deborah von Nida	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant

2. Additions and Corrections to the Agenda

Motion: McDonnell Second: Akeman

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: McDonnell Second: Whitehead

APPROVE THE MINUTES OF THE APRIL 12, 2016 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

Vice President Isenburg entered the meeting 7:07 P.M.

4. a. Approve Payment of Bills

Motion: McDonnell Second: Whitehead

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: APRIL 2016 IN THE AMOUNT OF \$188,422.69

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Absent	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Whitehead Second: Isenburg

ACCEPT THE FINANCIAL STATEMENTS FOR APRIL 2016 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Absent	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum - None

6. Communications

- Confirmation of Non-Resident Fee Survey submission
- Copy of Let's Talk Community Conversation Flyer
- Letter from Jim Greenwald resuming meetings of the Granite City Area Community Foundation
- Thank you note from sales representative Rob Innes
- Madison County Tax Computation Report
- Tracy Lesiak from Gallagher Bassett "Harassment in the Workplace" staff training pamphlet
- Thank you from Phoenix Crisis Center for grant research
- Chamber of Commerce Let's Work Together to Help Them Realize their Dreams Annual Business and Industry appreciation event
- Notice of Petition to Annex Territory to the City of Granite City, Illinois
- Thank you from Lincoln Place Heritage Association for use of the Library Training and Events Room
- Thank you from the American Heart Association for supporting the 2016 Metro East Heart Walk
- Certificate of Appreciation in recognition of your support of the American Heart Association's 2016 Metro East Illinois Heart Walk
- 5 Incident Reports
- New SMRLD logo bags for sale

7. Director's report of the library

- Meeting with Miss Kuentler for lunch on Wednesday, May 11
- Performance management goal setting meetings completed
- In the process of interviewing Youth Services Manager candidates
- Starting to build the working budget
- Preparing letter regarding the needed replacement of the Delmar Avenue elevators

8. Reports of Standing Committees

- Personnel Committee [von Nida, McDonnell, Whitehead]
- Book and Public Relations Committee [Isenburg, von Nida, McDonnell] - None
- Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings] - None
- Finance Committee [Akeman, von Nida, Isenburg, McDonnell] - None
- Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
 - Strategic Planning
 - Secretary Hutchings will lead the Community Conversations scheduled at 5:30 on Thursday, May 12 at the Pontoon Beach Recreation Center; Thursday, May 19 at SWIC in the History Room; and Monday, May 23 at the Niedringhaus Building in the Library Training and Events Room

9. Reports of Special Committees

- Friends Group Committee Report:** The annual book sale will be held at the Ice Rink June 2-4, 2016. Next meeting on May 17, 2016 6:30 PM at the Johnson Road Library

10. Unfinished Business

None

11. New Business

a. Behavior Policy updated

Motion: McDonnell Second: Akeman

APPROVE BEHAVIOR POLICY AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Absent	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Harassment Policy

Motion: Whitehead Second: Akeman

APPROVE HARASSMENT POLICY AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Absent	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

12. Board Orientation

a. Longevity

Motion: Whitehead Second: McDonnell

ADOPT RESOLUTION COMMEMORATING MARYJO AKEMAN FOR 40+ YEARS AS A LIBRARY TRUSTEE.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Absent	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

13. Adjournment

Motion: Whitehead Second: McDonnell

THAT THE MEETING BE ADJOURNED AT 8:26 P.M.

Motion carried.

X 

Mary Trimmer
Board of Trustees President

X 

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

May 2016

Accounts Payable: Checks 19484 - 19511	\$	30,463.00
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	23,022.97
Payroll (Net Pay)	\$	54,603.31
Payroll (Taxes & Deductions)	\$	24,401.24
TOTAL	\$	141,811.79

Stacy Bond 6/9/2016
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 6/14/16
Tina Hubert, Director Date

Mary C Trimmer _____
Mary Trimmer, President Date

Mary Jo Akeman 6/14/16
Mary Jo Akeman, Treasurer Date