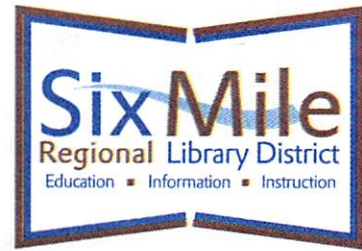


Board Meeting Minutes
 March 8, 2016
 2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:00 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –February 9, 2016 board meeting.	Approved
4a	Approve Payment of Bills – February 2016 in the amount of \$146,840.54	Roll call-Approved
4b	Approve financial statements – February 2016.	Roll call-Approved
8a	Adopt the resolution honoring and thanking Gregg McGee for his 43 years of service. He is now the longest-serving employee ever in the history of the library district.	Roll call-Approved
11a	Approve the revision of the fiscal accountability and investment of public funds policy as presented.	Roll call-Approved
11b	Approve the revision of the resolution regarding relationships with financial institutions as presented.	Roll call-Approved
11c	Approve the resolution regarding the Illinois Funds E-Pay Agreement.	Roll call-Approved
11d	Approve the resolution regarding a third party custodian agreement for collateralization of funds deposited with Regions Bank.	Roll call-Approved
12a	Accept the analysis of District services as compared to Serving Our Public 3.0: Standards for Illinois Public Libraries in regard to Chapter 6 Access.	Roll call-Approved
13	Adjournment of the board meeting at 8:32 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:00 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Mary Whitehead	Trustee

Members Absent:

Ms. Deborah von Nida	Trustee
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Mr. Gregg McGee	Associate Director - Branch
Mrs. Linda Aud	Cool Cities Advisory Committee
Kelley Belina	St. Louis University's Ozone Garden Project
Kim Petzing	Madison County Green Schools Program

2. Additions and Corrections to the Agenda

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: Akeman Second: Whitehead

APPROVE THE MINUTES OF THE FEBRUARY 9, 2016 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

4. a. Approve Payment of Bills

Motion: McDonnell Second: Hutchings

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: FEBRUARY 2016 IN THE AMOUNT OF \$146,840.54

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Whitehead Second: Isenburg

ACCEPT THE FINANCIAL STATEMENTS FOR FEBRUARY 2016 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum - None

6. Communications

- Copy of the library's official request for Friends of the Library funding for the youth Summer reading program performers
- Copy of the AFSCME Local 3405 Library Chapter Sick Leave Pool
- Copies of SMRLD items appearing in local media
- Copy of Facebook picture post of Trustee McDonnell, Administrative Assistant Fischer, Senator Haine, Director Hubert, and President Trimmer at the Illinois Library Association's Legislative Breakfast
- Copy of letter to Ms. Kuenstler
- Thank you card from the CEO class
- Copy of resignation letter from Ms. Conroy
- Copy of resignation email from Ms. Gruenewald
- 14 Incident Reports
 - 2 Banned Patron letters

7. Director's report of the library

- The city and other taxing bodies are interested in contesting the tax reassessments for Kraft and US Steel and the library may be ask to participate financially
- Director Hubert is meeting individually with the managers and administrative staff to reflect on the past year's goals and to develop this year's goals
- Director Hubert registered the library for Open eBook
- a. **Introduction to Greener Cleaner Granite City initiative: A Visual Approach to Educating a Community on Air Quality- Linda Aud**
 - Linda Aud, Cool Cities Advisory Committee; Kelley Belina, St. Louis University; and Kim Petzing, Madison County Green Schools, presented an overview of the Greener Cleaner Granite City initiative
 - A program introducing the Greener Cleaner Granite City Air Quality Flag and Ozone Garden Project to be held at 2001 Delmar Ave on Friday, April 1, 2016 from 10:00-11:00 AM

Ms. Aud, Ms. Belina and Ms. Petzing left the meeting immediately following their presentation

b. Departmental Overview- Branch Services, Gregg McGee

- Associate Director McGee presented an overview of the Johnson Road Branch's history and services

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, McDonnell, Whitehead]
 - i. Longevity recognition

Motion: Akeman Second: Isenburg

ADOPT THE RESOLUTION HONORING AND THANKING GREGG MCGEE FOR HIS 43 YEARS OF SERVICE. HE IS NOW THE LONGEST-SERVING EMPLOYEE EVER IN THE HISTORY OF THE LIBRARY DISTRICT.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell] - None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings] - None
- d. Finance Committee [Akeman, von Nida, Isenburg, McDonnell] - None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
 - i. Strategic Planning
 - Director Hubert presented a list of possible locations for community conversations

9. Reports of Special Committees
a. Friends Group Committee Report: None

10. Unfinished Business - None

Mr. McGee left the meeting at 8:10 PM

11. New Business

- a. Revision of Fiscal Accountability and Investment of Public Funds Policy

Motion: Hutchings Second: Whitehead

APPROVE THE REVISION OF THE FISCAL ACCOUNTABILITY AND INVESTMENT OF PUBLIC FUNDS POLICY AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

- b. Resolution Regarding Relationships with Financial Institutions

Motion: Akeman Second: Hutchings

APPROVE THE REVISION OF THE RESOLUTION REGARDING RELATIONSHIPS WITH FINANCIAL INSTITUTIONS AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

- c. Illinois Funds E-Pay Agreement

Motion: Hutchings Second: Whitehead

APPROVE THE RESOLUTION REGARDING THE ILLINOIS FUNDS E-PAY AGREEMENT.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

- d. Third Party Custodian Agreement

Motion: McDonnell Second: Isenburg

APPROVE THE RESOLUTION REGARDING A THIRD PARTY CUSTODIAN AGREEMENT FOR COLLATERALIZATION OF FUNDS DEPOSITED WITH REGIONS BANK.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

12. Board Orientation

a. Per Capita Grant Requirements

Motion: Whitehead Second: Akeman

ACCEPT THE ANALYSIS OF DISTRICT SERVICES AS COMPARED TO SERVING OUR PUBLIC 3.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES IN REGARD TO CHAPTER 6 ACCESS.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

13. Adjournment

Motion: Hutchings Second: McDonnell

THAT THE MEETING BE ADJOURNED AT 8:32 P.M.

Motion carried.

X 

 Mary Trimmer
 Board of Trustees President

X 

 Christopher Hutchings
 Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

March 2016

Accounts Payable: Checks 19364 - 19402	\$	36,937.47
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	26,043.16
Payroll (Net Pay)	\$	55,897.88
Payroll (Taxes & Deductions)	\$	25,107.63
TOTAL	\$	153,307.41

Stacy Bond 4/7/2016
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 4/12/16
Tina Hubert, Director Date

Mary C Trimmer _____
Mary Trimmer, President Date

Mary Jo Akeman 3/12/16
Mary Jo Akeman, Treasurer Date