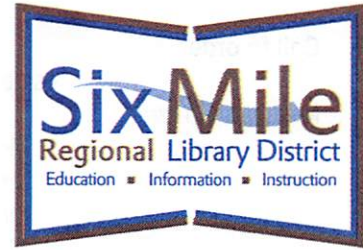


Board Meeting Minutes  
January 12, 2016  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:03 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –November 10, 2015 board meeting.	Approved
4a	Approve Payment of Bills – November 2015 in the amount of \$141,886.26	Roll call-Approved
4a	Approve Payment of Bills – December 2015 in the amount of \$154,284.86	Roll call-Approved
4b	Approve financial statements – November 2015.	Roll call-Approved
4b	Approve financial statements – December 2015.	Roll call-Approved
8a	Rate the Executive Director as exceeds expectations and honor her contract accordingly	Roll call-Approved
13	Adjournment of the board meeting at 8:50 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:03 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee
Ms. Mary Whitehead	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Lynda Seegert	Associate Director – Main
Mr. Tallin Curran	IT & Facilities Manager
Stacy Bond	Accountant
Ms. Kari Fischer	Administrative Assistant
Mr. Dean Salvatore	Scheffel Boyle CPA

2. Additions and Corrections to the Agenda

Motion: von Nida Second: Isenburg

**APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.**

Motion carried.

3. Approval of Minutes

Motion: Hutchings Second: Akeman

**APPROVE THE MINUTES OF THE NOVEMBER 10, 2015 REGULAR BOARD MEETING AS PRINTED.**

Motion carried.

4. a. Approve Payment of Bills

Motion: McDonnell Second: von Nida

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: NOVEMBER 2015 IN THE AMOUNT OF \$141,886.26**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

Motion: McDonnell Second: von Nida

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: DECEMBER 2015 IN THE AMOUNT OF \$154,284.86**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Hutchings Second: Isenburg

**ACCEPT THE FINANCIAL STATEMENTS FOR NOVEMBER 2015 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

Motion: Hutchings Second: McDonnell

**ACCEPT THE FINANCIAL STATEMENTS FOR DECEMBER 2015 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum - None

6. Communications

- Assorted Holiday Cards
- Postcard from retired Assistant Director Jeanette Kampen while visiting Bangkok
- Thank you letter from Rosemarie Brown for our participation in the ART of Business gala
- Thank you letter from Joe Schuler for our participation in the 2015 United Way Campaign
- Best of Granite City informational letter
- Alfresco Productions playbill with SMRLD advertisement
- United Congregations of the Metro East Report to the Community: honoring President Trimmer as the 2015 St. Helen Award Honoree, Granite City area cluster of churches report highlighting SMRLD as a partnering organization, and the SMRLD advertisement
- Copies of SMRLD items appearing in local media
- 15 Incident Reports
  - 3 letters to banned patrons

7. Director's report of the library

- Fred Pryor Training Rewards Program-13 new and renewed staff memberships
  - Per capita Grant is expected to be funded at \$0.77 instead of the \$1.25 received the past few years. Resulting in a grant award of approximately \$33,693 instead of \$54,696.
  - Air Quality Project Grant to provide the library with monitoring equipment and display boards
  - Antique Chair Auction and Award Reception was a success
  - Director Hubert will be attending the TIF annual review meetings for Madison, Pontoon Beach, and Granite City
  - Granite City has a new Economic Development Director, James Amos
  - Denver PLA Conference reminder for trustees McDonnell, Akeman, and Isenburg
  - The Library remained dry through all of the recent rain and flooding
  - Youth Summer Reading Program performances will be held on the same day at both locations
- a. Departmental Overview- Technical Services
- Ms. Lynda Seegert, Associate Director – Main, presented an overview of the Collection Management Department's processes and procedures
- b. Libraries of Illinois Risk Agency
- Provides broader and deeper coverage at a savings over the previous insurance provider
- c. Annual Audit
- Mr. Dean Salvatore, Scheffel Boyle CPA discussed the Audit for the Year Ended June 30, 2015

Motion: Akeman Second: McDonnell

**ACCEPT THE AUDIT FOR THE YEAR ENDED JUNE 30, 2015 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

**8. Reports of Standing Committees**

a. Personnel Committee [von Nida, McDonnell, Whitehead]

i. Executive Director Evaluation

Motion: von Nida Second: McDonnell

**RATE THE EXECUTIVE DIRECTOR AS EXCEEDS EXPECTATIONS AND HONOR HER CONTRACT ACCORDINGLY.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell] - None

c. Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings] - None

d. Finance Committee [Akeman, von Nida, Isenburg, McDonnell] - None

Trustee von Nida exited the meeting 8:30 P.M.

e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]

i. Strategic Planning

- Viewed Harwood Institute for Public Innovation "Being Turned Outward" video; completed, and discussed the accompanying worksheet

**9. Reports of Special Committees**

a. Friends Group Committee Report: None

**10. Unfinished Business - None**

**11. New Business- None**

**12. Board Orientation**

a. ILA Legislative Meet-Up Breakfast Friday, February 19, 2016. 7:45 a.m.

- President Trimmer and Trustee McDonnell expressed their intent to attend

**13. Adjournment**

Motion: Hutchings Second: Isenburg

**THAT THE MEETING BE ADJOURNED AT 8:50 P.M.**

Motion carried.

X



Mary Trimmer  
Board of Trustees President

X



Christopher Hutchings  
Board of Trustees Secretary

**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**January 2016**

Accounts Payable: Checks 19253 - 19285	\$	25,968.17
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	37,885.71
Payroll (Net Pay)	\$	56,497.91
Payroll (Taxes & Deductions)	\$	25,621.02
<b>TOTAL</b>	<b>\$</b>	<b>155,294.08</b>

Stacy Bond  
Stacy Bond, Accountant

2/4/2016  
Date

**Approved By:**

Tina Hubert  
Tina Hubert, Director

2/9/16  
Date

Mary C Trimmer  
Mary Trimmer, President

2/9/16  
Date

Mary Jo Akeman  
Mary Jo Akeman, Treasurer

2/9/16  
Date