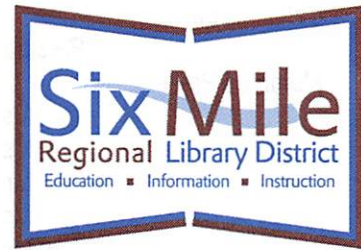


Board Meeting Minutes
September 8, 2015
2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:07 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –August 11, 2015 board meeting.	Approved
4a	Approve Payment of Bills – August 2015 invoices in the amount of \$182,162.09.	Roll call-Approved
4b	Approve financial statements – August 2015.	Roll call-Approved
7c	Accept Illinois Public Library Annual Report for the fiscal year starting July 1, 2014 and ending June 30, 2015.	Approved
8ai	Enter closed executive session to discuss collective negotiating matters pursuant to section 5 ILCS 120 2 (c) 2 at 7:56 pm.	Roll call-approved
8ai	Return to open session at 8:22 p.m.	Roll call-approved
8ai	Approve agreements reached on September 8, 2015, with AFSCME Unit 31 for the time period of July 1, 2015 – June 30, 2018 when ratified and upon receipt of apology letter.	Roll call-approved
10b	Approve Ordinance 2015-01 Combined Budget and Appropriations Ordinance for the fiscal year beginning July 1, 2015 and ending June 30, 2016.	Roll call-approved
11a	Determine (estimate) the proposed aggregate tax levy of \$1,862,473.00 for 2015 (and publish a notice for a hearing to be conducted on October 13, 2015 if required).	Roll call-approved
11b	Approve Ordinance 2015-02 Annual Abatement Ordinance to abate 2013 property tax collection for general obligation bonds, series 2013, of the Six Mile Regional Library District.	Roll call-approved
11c	Approve Six Mile Regional Library District participation in objecting to the Kraft Tax Assessment Protest along with the City of Granite City, the Granite City School District 9, the Granite City Park District, and any additional taxing bodies effected by a possible decrease in assessed value of the local Kraft properties. Authorize Director Hubert to act on behalf of the Library District.	Roll call-approved
11d	Approve, in accordance with 235 ILCS 5/6-15, the availability of alcoholic liquors at the special chair auction/fundraiser after hours event and the acquisition of dram shop liability in maximum insurance coverage limits in order to hold harmless the library district from all financial loss, damage, or harm with costs to be recovered from fundraiser.	Roll call-approved
12a	Designate, in accordance with 140 ILCS 3/5 a, Executive Director Tina Hubert to act as the Six Mile Regional Library District’s Freedom of Information Act officer.	Roll call-approved
13	Adjournment of the board meeting at 8:54 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:07 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee
Ms. Mary Whitehead	Trustee

Members Absent:

Ms. Mary Jo Akeman	Treasurer
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant

2. Additions and Corrections to the Agenda

Motion: von Nida Second: McDonnell

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: von Nida Second: Hutchings

APPROVE THE MINUTES OF THE AUGUST 11, 2015 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

4. a. Approve Payment of Bills

Motion: Isenburg Second: McDonnell

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: AUGUST 2015 IN THE AMOUNT OF \$182,162.09.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: von Nida Second: Whitehead

ACCEPT THE FINANCIAL STATEMENTS FOR AUGUST 2015 AS PRESENTED.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

None

6. Communications

- Letter from The Lowenbaum Partnership introducing their new value billing plan.
- Friends to Elect Ed Hagnauer Annual Trivia Night flyer
- Wowbrary SMRLD email newsletter
- Email correspondence between Director Hubert and Mr. Eric Coleman regarding the donation of a bound copy of the General Steel Castings 1923-1925 monthly newsletter, The Commonwealther
- Email correspondence between Director Hubert and Mr. Konzen regarding the 2015 Kraft tax assessment protest
- Letter to the Superintendent of Granite City School District #9 requesting blanket approval regarding the distribution of library information for the 2015-2016 school year
- Local media items that highlighted SMRLD
- SMRLD's Granite City High School band program ad
- SMRLD's Lincoln Place Heritage Festival program ad
- SMRLD's United Congregations of Metro-east program ad
- Incident Reports
 - 8/14 A previously banned patron entered the library and after being verbally notified that he was banned from the library the patron did not leave. Police were notified and responded. A Notice from the Department of Police that he was banned from the Library was issued.
 - 8/28 Two patrons were asked to take their cell phone conversations outside. One patron became argumentative and was asked to leave or the Police would be called. The patron continued to argue, but left before Police could be called. Police were not notified
 - 8/31 A staff member turned their ankle and fell in the Delmar Avenue parking lot skinning their right knee and palm. The wounds were cleaned. No medical services were required.
 - 8/31 Police followed 3 persons known to them as drug abusers from the park into the library. Police observed the 3 in the library and asked if the Library would like the officer to ask them to leave. One of the three has been the subject of incident reports in the past, but the 3 were behaving themselves and were allowed to remain at the library.
 - 9/8 A young patron on her way up the stairs from the Youth Services Department slipped and hit her shin. Staff provided an ice pack and it was applied by her caregiver. The patron's caregiver declined further medical assistance.
- Copy of the letter from the Madison County Treasurer regarding the distribution of partial real estate payment for tax collected for prior years and the year 2014
- Copy of the letter from the Madison County Treasurer regarding the distribution of partial mobile home payment for tax collected for prior years and the year 2015
- FOIA Request and Response
- Program from the July 18, 2015 Granite City Art & Design District Grand Opening program

7. Director's report of the library

- Director Hubert will meet with a videographer on September 11, 2015 to discuss the library's inclusion in a video for the Granite City Economic Development Department
 - While at an Illinois Library Association's Public Policy Committee meeting on September 8, 2015 Director Hubert learned that without a state budget it is possible that the 2015-2016 Per Capita Act Grants may not have the funding to be awarded.
- a. **Facilities**
- New ceiling fans have been installed at Johnson Road location
 - New doors to be installed soon at Johnson Road location
 - Vending machine has been delivered to Delmar Avenue location
 - The ongoing water issues at Delmar Avenue continue to be investigated
 - Police have been notified of the water and brown residue incidents at Delmar Avenue
- b. **Policies Review & Schedule**
- Tabled for discussion at a later date

c. Illinois Public Library Annual Report (IPLAR)

Motion: von Nida Second: Hutchings

ACCEPT ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FOR THE FISCAL YEAR STARTING JULY1, 2014 AND ENDING JUNE 30, 2015.

Motion carried.

8. Reports of Standing Committees

a. Personnel Committee [von Nida, McDonnell, Whitehead]

i. Bargaining Unit Contract negotiations

Motion: von Nida Second: Isenburg

ENTER CLOSED EXECUTIVE SESSION TO DISCUSS COLLECTIVE NEGOTIATING MATTERS PURSUANT TO SECTION 5 ILCS 120 2 (C) 2 AT 7:56 PM.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried

Motion: von Nida Second: Isenburg

RETURN TO OPEN SESSION AT 8:22 P.M.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

Motion: von Nida Second: Hutchings

APPROVE AGREEMENTS REACHED ON SEPTEMBER 8, 2015, WITH AFSCME UNIT 31 FOR THE TIME PERIOD OF JULY 1, 2015 – JUNE 30, 2018 WHEN RATIFIED AND UPON RECEIPT OF APOLOGY LETTER.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]
None

c. Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings]
None

d. Finance Committee [Akeman, von Nida, Isenburg, McDonnell]
None

e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
None

9. Reports of Special Committees

a. Friends Group Committee Report: Patio Book Sale to be held at 2145 Johnson Road on Saturday, October 3, 2015 from 9:00 AM to Noon

10. a. Property

None

10. b. Combined Budget & Appropriations Ordinance

Motion: von Nida Second: Isenburg

APPROVE ORDINANCE 2015-01 COMBINED BUDGET AND APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

11. a. Levy Ordinance

Motion: von Nida Second: Whitehead

DETERMINE (ESTIMATE) THE PROPOSED AGGREGATE TAX LEVY OF \$1,862,473.00 FOR 2015 (AND PUBLISH A NOTICE FOR A HEARING TO BE CONDUCTED ON OCTOBER 13, 2015 IF REQUIRED).

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Bond Levy Abatement

Motion: Hutchings Second: von Nida

APPROVE ORDINANCE 2015-02 ANNUAL ABATEMENT ORDINANCE TO ABATE 2013 PROPERTY TAX COLLECTION FOR GENERAL OBLIGATION BONDS, SERIES 2013, OF THE SIX MILE REGIONAL LIBRARY DISTRICT.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

c. Kraft Tax Assessment Protest

Motion: McDonnell Second: Isenburg

APPROVE SIX MILE REGIONAL LIBRARY DISTRICT PARTICIPATION IN OBJECTING TO THE KRAFT TAX ASSESSMENT PROTEST ALONG WITH THE CITY OF GRANITE CITY, THE GRANITE CITY SCHOOL DISTRICT 9, THE GRANITE CITY PARK DISTRICT, AND ANY ADDITIONAL TAXING BODIES EFFECTED BY A POSSIBLE DECREASE IN ASSESSED VALUE OF THE LOCAL KRAFT PROPERTIES. AUTHORIZE DIRECTOR HUBERT TO ACT ON BEHALF OF THE LIBRARY DISTRICT.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

d. SMRLD Chair Auction/ Fundraiser after hours event

Motion: von Nida Second: Whitehead

APPROVE, IN ACCORDANCE WITH 235 ILCS 5/6-15, THE AVAILABILITY OF ALCOHOLIC LIQUORS AT THE SPECIAL CHAIR AUCTION/FUNDRAISER AFTER HOURS EVENT AND THE ACQUISITION OF DRAM SHOP LIABILITY IN MAXIMUM INSURANCE COVERAGE LIMITS IN ORDER TO HOLD HARMLESS THE LIBRARY DISTRICT FROM ALL FINANCIAL LOSS, DAMAGE, OR HARM WITH COSTS TO BE RECOVERED FROM FUNDRAISER.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

12. a. Freedom of Information Act Officer

Motion: McDonnell Second: Isenburg

DESIGNATE, IN ACCORDANCE WITH 140 ILCS 3/5 A, EXECUTIVE DIRECTOR TINA HUBERT TO ACT AS THE SIX MILE REGIONAL LIBRARY DISTRICT'S FREEDOM OF INFORMATION ACT OFFICER.

Roll Call:

Ms. Akeman	Absent	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

13. Adjournment

Motion: von Nida Second: Whitehead

THAT THE MEETING BE ADJOURNED AT 8:54 P.M.

Motion carried.

X *Mary C Trimmer*

Mary Trimmer
Board of Trustees President

X *CH Hutchings*

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

September 2015

Accounts Payable: Checks 19035 - 19072	\$	62,833.37
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	29,509.84
Payroll (Net Pay)	\$	54,312.66
Payroll (Taxes & Deductions)	\$	24,042.98
TOTAL	\$	180,020.12

Stacy Bond 10/8/2015
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 10/13/15
Tina Hubert, Director Date

Mary C Trimmer 10/13/15
Mary Trimmer, President Date

Mary Jo Akeman 10-13-15
Mary Jo Akeman, Treasurer Date