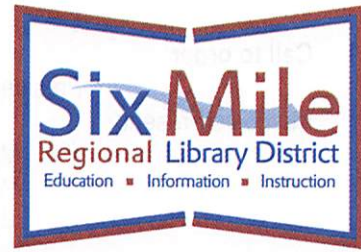


Board Meeting Minutes  
August 9, 2016  
2001 Delmar Ave, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:02 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –July 12, 2016 board meeting.	Approved
4a	Approve Payment of Bills – July 2016 in the amount of \$174,657.87	Roll call-Approved
4b	Approve financial statements – July 2016.	Roll call-Approved
7a	Congratulate Mary Jo Akeman as Illinois Trustee of the Year and Tina Hubert as Illinois Librarian of the Year.	Roll call-Approved
7b	Change the date for closing the library for staff development from Friday, September 16, 2016, to Friday, May 12, 2017.	Roll call-Approved
10a	Approve the FY2017 working budget as presented.	Roll call-Approved
13	Adjournment of the board meeting at 8:17 P.M.	Approved

1. Call to order

President Hutchings called the meeting to order at 7:02 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. MaryJo Akeman	Vice President
Ms. Deborah von Nida	Secretary
Ms. Mary Whitehead	Treasurer
Ms. Jane Isenburg	Trustee
Ms. Linda McDonnell	Trustee
Ms. Mary Trimmer	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant

2. Additions and Corrections to the Agenda

Motion: von Nida Second: Isenburg

**APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.**

Motion carried.

Trustee McDonnell entered the meeting 7:04 PM

3. Approval of Minutes

Motion: Isenburg Second: Trimmer

**APPROVE THE MINUTES OF THE JULY 12, 2016 REGULAR BOARD MEETING AS CORRECTED.**

Motion carried.

4. Financial

a. Approve Payment of Bills

Motion: von Nida Second: McDonnell

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JULY 2016 IN THE AMOUNT OF \$174,657.87**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Aye	Ms. von Nida	Yes
Ms. Isenburg	Aye	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Approve Financial Statements

Motion: von Nida Second: Whitehead

**ACCEPT THE FINANCIAL STATEMENTS FOR JULY 2016 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Aye	Ms. von Nida	Yes
Ms. Isenburg	Aye	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum - None

6. Communications

- Copies of Lincoln Place Heritage Festival registration and program advertisement forms

- Copy of letter from ISL requesting financial audits of the library for the period of June 1, 2013 through the completion date of our Public Library Construction Act grant award
- Copy of thank you letter from Jay Hoffman for our support for the U.S. steel industry
- Copy of letter from the County Clerk's office regarding the 2017 Consolidated Election and the verification of trustees and their terms on file
- Copy of the letter sent to Director Hubert from the Illinois Library Association congratulating her on being selected as the 2016 recipient of the Librarian of the Year Award
- Copy of email from Libraries of Illinois Risk Agency regarding the Illinois Liquor Control Act
- Copy of email to Joe Juneau regarding the library including information about the community benefit of his wetlands/trees project on our website
- Copy of communications between Director Hubert and Associate Director Branch McGee
- Copy of request submitted for a "Get to know m.e.- The Metro-East. I live here. I love it." bench
- Copy of registration form for the Nicol Foundations 2016 CEO Empowerment Day
- Copy of Important Dates and the names and photos of the Granite City CEO class of 2017 which will meet at the Delmar Avenue library for the first quarter of the school year
- Copy of the ad purchased in the United Congregations of the Metro-East program
- Copy of the Chamber of Commerce of Southwestern Madison County's *Shine the Light Award* ballot on which Director Hubert a nominee
- Copy of thank you letter from the Public Library Association for the early adoption of Project Outcome
- Copies of SMRLD items appearing in local media
- 11 Incident Reports
  - 1 Banned Patron Letters

**7. Director's report of the library**

- Open non-union positions were discussed by senior management and in view of the district's needs the decision was made to hire two full-time Research Librarians
- IT and Facilities staffing needs continue to be evaluated
- Director Hubert made a presentation at the Old Grads Party regarding the resurrection of the Granite City Area Community Foundation
- Director Hubert presented a narrative description of activities of the Granite City Area Community Foundation
- The words "Quite Study" will be removed from the History Room's window to better align with the actual use of the room
- FY 2016 statistical compilation
- The library has provided the 2017 CEO Class with investor decals
- Governance Model presented by Pat Wagner during Illinois Heartland Library System training attended by Director Hubert was discussed
- The Adult Services Library Department Assistant will be retiring which will result in the evaluation of several positions

**a. ILA 2016 Awards SMRLD Recipients**

Motion: McDonnell Second: von Nida

**CONGRATULATE MARY JO AKEMAN AS ILLINOIS TRUSTEE OF THE YEAR AND TINA HUBERT AS ILLINOIS LIBRARIAN OF THE YEAR.**

Motion carried.

**b. Staff Development Day**

Motion: Akeman Second: Whitehead

**CHANGE THE DATE FOR CLOSING THE LIBRARY FOR STAFF DEVELOPMENT FROM FRIDAY, SEPTEMBER 16, 2016 TO FRIDAY, MAY 12, 2017.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Aye	Ms. von Nida	Yes



**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**August 2016**

Accounts Payable: Checks 19646 - 19677	\$	30,652.57
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	21,551.27
Issued Monthly Payments - Regions Bank Checking	\$	32,511.01
Payroll (Net Pay)	\$	58,374.77
Payroll (Taxes & Deductions)	\$	26,508.73
<b>TOTAL</b>	<b>\$</b>	<b>169,598.35</b>

*Stacy Bond* 9/8/2016  
Stacy Bond, Accountant Date

**Approved By:**

*Tina Hubert* 9/13/2016  
Tina Hubert, Director Date

*Chris Hutchings* 9/13/2016  
Chris Hutchings, President Date

*Mary Whitehead* 9/13/2016  
Mary Whitehead, Treasurer Date