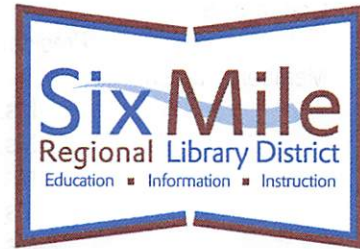


Board Meeting Minutes  
August 11, 2015  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:00 P.M.	
2	Approve the agenda without additions and corrections.	Approved
4	Approval of Minutes –July 14, 2015 board meeting.	Approved
5a	Approve Payment of Bills – July 2015 invoices in the amount of \$141,642.54.	Roll call-Approved
5b	Approve Financial Statements – July 2015.	Roll call-Approved
10b	Approve the FY2016 working budget as presented.	Roll call-Approved
11a	Place combined budget & appropriations ordinance 2015-01 on September board meeting agenda and hold public hearing immediately prior to regular September board meeting. Publish Notice of Hearing in the Advantage News.	Roll call-Approved
13	Adjournment of the board meeting at 8:08 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:00 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee
Ms. Mary Whitehead	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant

2. Additions and Corrections to the Agenda

Motion: von Nida Second: Akeman

**APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.**

Motion carried.

3. Approval of Minutes

Motion: von Nida Second: Whitehead

**APPROVE THE MINUTES OF THE JULY 14, 2015 REGULAR BOARD MEETING AS PRINTED.**

Motion carried.

4. a. Approve Payment of Bills

Motion: Hutchings Second: Whitehead

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JULY 2015 IN THE AMOUNT OF \$141,642.54.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Whitehead Second: Isenburg

**ACCEPT THE FINANCIAL STATEMENTS FOR JULY 2015 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

None

## 6. Communications

- Pontoon Beach, Party at the Beach event program
- Copy of the ad which will run in all of the Alfresco Playbills through December
- Email correspondence regarding Mr. Niedringhaus' Portrait reproduction
- Copy of Notice of Requirement to File Annual Report of Unclaimed Property from Illinois Treasurer
- Copy of Letter from Madison County Treasurer reporting Partial Real Estate Payment of Taxes Collected for Prior Years and the Year 2014
- Incident Reports
  - 7/20 A Delmar Avenue patron was asked to stop chewing tobacco in the library.
  - 7/21 Two Delmar Avenue youth patrons under the age of 8 and without adult supervision were asked to leave the library. Police were not notified.
  - 7/23 & 7/23 A library aide slipped coming up the mezzanine stairs landing on her knees. No medical attention was required
  - 7/23 A Delmar Avenue teen patron is suspected of using a discarded guest pass to log onto a computer.
  - 7/24 A small group of Delmar Avenue teen patrons were asked to leave the library for inappropriate behavior. They continued to loiter on the stairs. The police non-emergency number was called.
  - 7/27 After securing the building Ms. Conroy attempted to reenter the building to retrieve her phone and accidentally triggered the alarm. The alarm later went off again and Police responded.
  - 8/1 A Delmar Avenue patron sat too close to the edge of a chair and it rolled out from under him. No medical attention was required.
  - 8/5 A Delmar Avenue patron notified the Reference Librarian that she thought someone had been using drugs in the restroom. Brownish water was found on the sink and floor. The water was cleaned up. Police were not notified.
  - 8/6 Three Delmar Avenue patrons were asked to leave the library after disrupting other patrons using the computers. Police were not notified.
  - 8/8 A Delmar Avenue patron remarked to a member of the customer service staff that he liked her car. The patron was later waiting in the parking lot near the car and again spoke to the staff member about her car. The staff member later made a police report.
  - 8/10 A Delmar Avenue patron was behaving erratically, but left on his own before being asked to leave. Police were not notified.
  - 8/10 A large puddle of water and a paper towel with a brown residue were found in the Delmar Avenue women's restroom. The restrooms were cleaned up. Police were not notified.
  - 8/10 A Delmar Avenue patron was disrespectful to staff and disruptive while using the computers. The patron left before he could be asked to leave. Police were not notified.
  - 8/11 The same Delmar Avenue patron from the 8/10 incident was asked to leave the library after repeatedly disobeying library staff requests. Police were not notified. Director Hubert reinstated the patron's previously lifted 6 month ban.

## 7. Director's report of the library

- Invited by Illinois State Library to participate in beta testing of an interactive map developed by Illinois Department Of Revenue
- a. **Delmar Avenue update**
  - Trying to receive the vending machine- first attempt the truck did not have the proper equipment to move the machine and second truck had a broken lift gate
  - Flooding Issues continue to be investigated
  - High humidity levels in Administrative Offices continue to be investigated
  - The Granite City High School CEO (Creating Entrepreneurial Opportunities) Class will meet in the Training and Events Room October 19 – December 18
- b. **Johnson Road update**

- None
- c. **Personnel Update**
  - In the process of hiring a Library Aide
  - Long-range Adult Program Planning meetings are being conducted

**8. Reports of Standing Committees**

- a. Personnel Committee [von Nida, McDonnell, Whitehead]  
The Collective Bargaining Meeting Scheduled for 7/29 was not attended by the union representatives; the next meeting is scheduled for 8/21
- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]  
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings]  
None
- d. Finance Committee [Akeman, von Nida, Isenburg, McDonnell]  
None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]  
None

**9. Reports of Special Committees**

- a. Friends Group Committee Report: None

**10. a. Property**

None

**10. b. Working Budget**

Motion: von Nida Second: Hutchings

**APPROVE THE FY2016 WORKING BUDGET AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

**11. a. Combined Budget & Appropriations Ordinance**

Motion: Akeman Second: Whitehead

**PLACE COMBINED BUDGET & APPROPRIATIONS ORDINANCE 2015-01 ON SEPTEMBER BOARD MEETING AGENDA AND HOLD PUBLIC HEARING IMMEDIATELY PRIOR TO REGULAR SEPTEMBER BOARD MEETING. PUBLISH NOTICE OF HEARING IN THE ADVANTAGE NEWS.**

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

**b. ILA Conference – Peoria, October 21-24**

President Trimmer and Trustee McDonnell expressed their intent to attend

**12. a. United for Libraries Short Takes-Board Ethics (8 min)**

The Board viewed the United for Libraries Short Takes video on Board Ethics

**b. Illinois Library Laws & Rules**

Copies of the 2015 Illinois Library Laws & Rules were distributed to the Trustees in July. Director Hubert invited the Board to let the Library know if they have any questions.

**13. Adjournment**

Motion: von Nida Second: Hutchings

**THAT THE MEETING BE ADJOURNED AT 8:08 P.M.**

Motion carried.

X   
\_\_\_\_\_  
Mary Trimmer  
Board of Trustees President

X   
\_\_\_\_\_  
Christopher Hutchings  
Board of Trustees Secretary

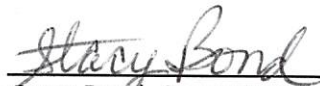
**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**August 2015**

Accounts Payable: Checks 18984 - 19011	\$	67,527.94
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	26,878.39
Payroll (Net Pay)	\$	54,320.17
Payroll (Taxes & Deductions)	\$	24,114.32
<b>TOTAL</b>	<b>\$</b>	<b>182,162.09</b>

  
Stacy Bond, Accountant

9/3/2015  
Date

**Approved By:**

  
Tina Hubert, Director

9-8-15  
Date

  
Mary Trimmer, President

9-8-15  
Date

  
Mary Jo Akeman, Treasurer

10-13-15  
Date