

Board Meeting Minutes
February 12, 2013
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

| Agenda Item | Motion | Result |
|-------------|--|--------------------|
| 1 | Call to order at 7:04 p.m. | |
| 2 | Approval of Agenda | Approved |
| 3 | Approval of Minutes – January 8, 2013 board meeting | Approved |
| 4a | Approve Payment of Bills – January 2013 invoices in the amount of \$194,385.99. | Roll call-Approved |
| 4b | Approve Financial Statements | Roll call-Approved |
| 7a | Approve Ordinance number 2013-03, An Ordinance to Adopt a Plan for the Financing of the Repair, Remodel, and Improvement Project of the Existing Main Library Building Facility. | Roll call-Approved |
| 7b | Approve resolution honoring John Mefford, Cataloger, upon his retirement, for more than thirty-three years of distinguished service to the Six Mile Regional Library District. | Roll call-Approved |
| 14 | Adjournment of the board meeting at 8:22 p.m. | Approved |

1. **Call to order**

Vice President Trimmer called the meeting to order at 7:04 p.m.

Members present:

| | |
|---------------------|----------------|
| Ms. Mary Trimmer | Vice President |
| Ms. Mary Jo Akeman | Secretary |
| Ms. Jane Isenburg | Treasurer |
| Ms. Linda McDonnell | Trustee |

Members Absent:

| | |
|---------------------|-----------|
| Mr. Ron Selph | President |
| Mr. Chris Hutchings | Trustee |
| Ms. Debbie von Nida | Trustee |

Others Present:

| | |
|----------------------|-------------------------------|
| Ms. Tina Hubert | Director |
| Ms. Angela Bradfisch | Administrative Assistant |
| Mr. Tallin Curran | Building & Operations Manager |
| Mr. Brian Konzen | Attorney |

2. **Approval of Agenda**

Motion: Isenburg Second: Akeman

MOVE TO APPROVE THE AGENDA AS PRESENTED

Motion carried.

3. **Approval of Minutes**

Motion: Akeman Second: McDonnell

MOVE TO APPROVE THE MINUTES OF THE JANUARY 8, 2013 REGULAR BOARD MEETING AS CORRECTED.

Motion carried.

4. a. **Payments of bills**

Motion: McDonnell Second: Akeman

**THAT THE FOLLOWING INVOICES BE APPROVED FOR PAYMENT AS PRESENTED:
JANUARY 2013 - \$194, 385.99.**

Roll Call:

| | | | |
|---------------|--------|--------------|--------|
| Ms. Akeman | Yes | Mr. Selph | Absent |
| Mr. Hutchings | Absent | Ms. Trimmer | Yes |
| Ms. Isenburg | Yes | Ms. von Nida | Absent |
| Ms. McDonnell | Yes | | |

Motion carried.

4. b. **Financial Statements**

Motion: Isenburg Second: McDonnell

ACCEPT THE FINANCIAL STATEMENTS FOR JANUARY 2013 AS PRESENTED

Roll Call:

| | | | |
|---------------|--------|--------------|--------|
| Ms. Akeman | Yes | Mr. Selph | Absent |
| Mr. Hutchings | Absent | Ms. Trimmer | Yes |
| Ms. Isenburg | Yes | Ms. von Nida | Absent |

Ms. McDonnell Yes
Motion carried.

5. **Open Forum**
None.

6. **Communications**

- Received a thank you card from Executive Director Tina Hubert and her family.
- Received a thank you card from a patron regarding Operations Manager Tallin Curran's help with her e-reader.
- Received notice from State Comptroller Judy Barr Topinka's office regarding audit; the district is in compliance.
- Copy of what will be on the bond and referendum.
- Note from Gregory Boyce thanking Six Mile Regional Library District for its participation in United Way.

7. **Director's report of the library**

a. **Ordinance 2013-03**

Motion: Akeman Second: McDonnell

APPROVE ORDINANCE NUMBER 2013-03, AN ORDINANCE TO ADOPT A PLAN FOR THE FINANCING OF THE REPAIR, REMODEL, AND IMPROVEMENT PROJECT OF THE EXISTING MAIN LIBRARY BUILDING FACILITY.

Roll Call:

| | | | |
|---------------|--------|--------------|--------|
| Ms. Akeman | Yes | Mr. Selph | Absent |
| Mr. Hutchings | Absent | Ms. Trimmer | Yes |
| Ms. Isenburg | Yes | Ms. von Nida | Absent |
| Ms. McDonnell | Yes | | |

Motion carried.

b. **Resolution for Retiree**

Motion: McDonnell Second: Akeman

APPROVE RESOLUTION HONORING JOHN MEFFORD, CATALOGER, UPON HIS RETIREMENT, FOR MORE THAN THIRTY-THREE YEARS OF DISTINGUISHED SERVICE TO THE SIX MILE REGIONAL LIBRARY DISTRICT.

Motion carried.

- The library will have 2 items on the April ballot (both were filed with the County Clerk in a timely manner) – Bond Issue and Trustee Election.
- Working with Estate Lawyer for the Niedringhaus estate distribution also for future similar situations.
- Reference Librarian Britta Krabill submitted her resignation. She has accepted the position of director at the Columbia Public Library.
- Director Hubert assigned the promotion and announcing of Polaris to Assistant Director Jeanette Kampen, Associate Director - Main Lynda Seegert, Reference Librarian Britta Krabill, and Circulation Department Assistant Nancy Meadows. Informational pieces should be forthcoming.
- Juneau & Associates were out surveying in preparation for the construction project.
- Kaskaskia Engineering group was out today taking required borings from our site.
- Operations Manager Curran and Director Hubert are talking to possible project managers for the construction project. There are numerous details to keep track of for the overall project that the architects are not responsible for such as – securing a site to relocate, coordinating and overseeing the move, identifying and staying on top of all contractors, etc. Brian Konzen recommends we hire a project manager as well as Fire Chief Tim Connolly.

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, Selph, Trimmer]
None
- b. Book and Public Relations Committee [Isenburg, von Nida, Selph]
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Trimmer, Hutchings]
Discussion on gutters at Johnson Road library.
- d. Finance Committee [Trimmer, von Nida, Isenburg, Selph]
None
- e. Planning & Development Committee [Hutchings, Isenburg, Selph, Akeman]
None

9. Reports of Special Committees

- a. Illinois Heartland Library System Report:
Trustee McDonnell reported the next IHLS board meeting will be on February 26, 2013. Diane Steel, Director of the Wood River Public Library, is taking Brock People's place. Brock has taken a job in East Peoria as Director. July 1 will be Trustee McDonnell's final day and there will be an opening for her position. Two Edwardsville parcels of land have been sold; the Decatur office also needs to be sold. Trustee meeting on March 23, 2013 in Springfield.
- b. Final Centennial Committee Report:
None
- c. Friends Group Committee Report:
None

10. Unfinished Business

None

11. New Business

None

12. Board Orientation

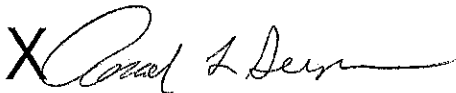
2 handouts: Pew Report summary and ILA Trustee Forum Workshop announcement

13. Adjournment.

Motion: Akeman Second: Isenburg

THAT THE MEETING BE ADJOURNED AT 8:22 p.m.

Motion carried.

X 

X 

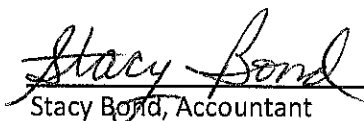
SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

January 2013

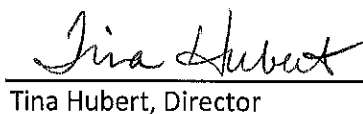
| | | |
|--|-----------|-------------------|
| Accounts Payable: Checks 17400 - 17446 | \$ | 84,652.02 |
| Issued Monthly Payments | \$ | 25,412.16 |
| Payroll (Net Pay) | \$ | 49,343.86 |
| Payroll (Taxes & Deductions) | \$ | 26,831.51 |
| TOTAL | \$ | 186,239.55 |


Stacy Bond, Accountant

3/7/2013

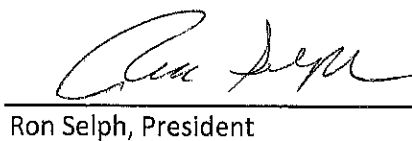
Date

Approved By:


Tina Hubert, Director

3/12/13

Date


Ron Selph, President

3/12/13

Date


Jane Isenburg, Treasurer

March 12, 2013

Date

