

Board Meeting Minutes  
January 8, 2013  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:01 p.m.	
2	Approval of Agenda	Approved
3	Approval of Minutes – December 11, 2012 board meeting	Approved
4a	Approve Payment of Bills – December 2012 invoices in the amount of \$119,994.41.	Roll call-Approved
4b	Approve Financial Statements	Roll call-Approved
7a i.	Approve Ordinance number 2013-1, An Ordinance to Establish a Special Reserve Fund for Repair of an Existing Library Building.	Roll call-Approved
7a ii.	Approve Resolution 2013-001, Resolution to Establish a Construction Grant Checking Account.	Roll call-Approved
7a iii.	Approve the plan as outlined for the construction grant application to repair, remodel, and improve 2001 Delmar Avenue.	Roll call-Approved
7a iv.	Approve Ordinance 2013-02, Ordinance Providing for and Requiring the Submission of the Proposition to Issue General Obligation Bonds to the Voters of Six Mile Regional Library District.	Roll call-Approved
7a v.	Approve hiring Gilmore & Bell for an inclusive sum of \$9,000, payable only at the successful completion of the bond sale, under the terms indicated in the letter dated December 28, 2012 for the issuance of General Obligation Bonds for the purpose of remodeling, repairing, equipping and improving existing library buildings and sites.	Roll call-Approved
7b	Move to release executive session minutes from May 13, 2008, March 9, 2010, April 13, 2010, May 11, 2010, January 11, 2011, & June 14, 2011 and to destroy the tapes in accordance with 5ILCS 120/2.06.  Move that the executive session minutes from December 6, 2011, December 12, 2011, April 10, 2012, and September 11, 2012, and to destroy the tapes in accordance with 5ILCS 120/2.06 remain sealed in accordance with 5ILCS 120/2.06.	Roll call-Approved
8a i.	Move to set annual salary of Director at \$90,000.	Roll call-Approved
14	Adjournment of the board meeting at 8:07 p.m.	Approved

**1. Call to order**

President Selph called the meeting to order at 7:01 p.m.

Members present:

Mr. Ron Selph	President
Ms. Mary Trimmer	Vice President
Ms. Mary Jo Akeman	Secretary
Ms. Jane Isenburg	Treasurer
Ms. Debbie von Nida	Trustee
Ms. Linda McDonnell	Trustee
Mr. Chris Hutchings	Trustee

Members Absent:

Others Present:

Ms. Tina Hubert	Director
Ms. Angela Bradfisch	Administrative Assistant
Mr. Tallin Curran	Building & Operations Manager
Mr. Brian Konzen	Attorney
Mr. Ken Fowler	Citizen

**2. Approval of Agenda**

Motion: Isenburg Second: von Nida

**MOVE TO APPROVE THE AGENDA AS PRESENTED**

Motion carried.

**3. Approval of Minutes**

Trustee McDonnell identified a typo correction on page 5 of the draft minutes.

Motion: Isenburg Second: Trimmer

**MOVE TO APPROVE THE MINUTES OF THE DECEMBER 11, 2012 REGULAR BOARD MEETING AS CORRECTED.**

Motion carried.

**4. a. Payments of bills**

Motion: Trimmer Second: Isenburg

**THAT THE FOLLOWING INVOICES BE APPROVED FOR PAYMENT AS PRESENTED:**

**DECEMBER 2012 - \$119,994.41.**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Financial Statements

Motion: von Nida Second: McDonnell

ACCEPT THE FINANCIAL STATEMENTS FOR DECEMBER 2012 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

None.

6. Communications

- Incident Reports
  - Custodian shocked by light fixture.
  - Teen patron stating he had a gun at home; police called.
  - Large dog on front steps; animal control called.
  - Staff member approached in parking lot; police informed.
  - Issues with teens' behaviors; police consulted; one teen banned for 6 months.
- Last Will & Testament of Lee I. Niedringhaus III.
- St. Louis Probate Division Notice.
- Letter regarding two pieces of graniteware donated to library.

7. Director's report of the library

a.

i. Special Reserve Fund Ordinance

Motion: Akeman Second: Trimmer

APPROVE ORDINANCE NUMBER 2013-01, AN ORDINANCE TO ESTABLISH A SPECIAL RESERVE FUND FOR REPAIR OF AN EXISTING LIBRARY BUILDING.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

ii. Separate Bank Account Resolution

Motion: von Nida Second: Hutchings

APPROVE RESOLUTION 2013-001, RESOLUTION TO ESTABLISH A CONSTRUCTION GRANT CHECKING ACCOUNT.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

iii. Special Accumulation of Repair, Remodel, and Improvement Fund Plan

Motion: von Nida Second: Hutchings

APPROVE THE PLAN AS OUTLINED FOR THE CONSTRUCTION GRANT APPLICATION TO REPAIR, REMODEL, AND IMPROVE 2001 DELMAR AVENUE.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

iv. Bond Referendum Ordinance 2013-02

Motion: von Nida Second: McDonnell

APPROVE ORDINANCE 2013-02, ORDINANCE PROVIDING FOR AND REQUIRING THE SUBMISSION OF THE PROPOSITION TO ISSUE GENERAL OBLIGATION BONDS TO THE VOTERS OF SIX MILE REGIONAL LIBRARY DISTRICT.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

v. Bond Counsel

Motion: Akeman Second: McDonnell

APPROVE HIRING GILMORE & BELL FOR AN INCLUSIVE SUM OF \$9,000, PAYABLE ONLY AT THE SUCCESSFUL COMPLETION OF THE BOND SALE, UNDER THE TERMS INDICATED IN THE LETTER DATED DECEMBER 28, 2012 FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS FOR THE PURPOSE OF REMODELING, REPAIRING, EQUIPPING AND IMPROVING EXISTING LIBRARY BUILDINGS AND SITES.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Review Closed Meeting Minutes

Motion: Akeman Second: Hutchings

MOVE TO RELEASE EXECUTIVE SESSION MINUTES FROM MAY 13, 2008, AND TO DESTROY THE TAPE IN ACCORDANCE WITH 5ILCS 120/2.06.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
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Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: von Nida

**MOVE TO RELEASE EXECUTIVE SESSION MINUTES FROM MARCH 9, 2010, AND TO DESTROY THE TAPE IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: McDonnell

**MOVE TO RELEASE EXECUTIVE SESSION MINUTES FROM APRIL 13, 2010, AND TO DESTROY THE TAPE IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: Trimmer

**MOVE TO RELEASE EXECUTIVE SESSION MINUTES FROM MAY 11, 2010, AND TO DESTROY THE TAPE IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: von Nida

**MOVE TO RELEASE EXECUTIVE SESSION MINUTES FROM JANUARY 11, 2011, AND TO DESTROY THE TAPE IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: von Nida

**MOVE TO RELEASE EXECUTIVE SESSION MINUTES FROM JUNE 14, 2011, AND TO DESTROY THE TAPE IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: McDonnell

**MOVE THAT THE EXECUTIVE SESSION MINUTES FROM DECEMBER 6, 2011 REMAIN SEALED IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: von Nida

**MOVE THAT THE EXECUTIVE SESSION MINUTES FROM DECEMBER 12, 2011 REMAIN SEALED IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: Hutchings

**MOVE THAT THE EXECUTIVE SESSION MINUTES FROM APRIL 10, 2012 REMAIN SEALED IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

Motion: Akeman Second: McDonnell

**MOVE THAT THE EXECUTIVE SESSION MINUTES FROM SEPTEMBER 11, 2012 REMAIN SEALED IN ACCORDANCE WITH 5ILCS 120/2.06.**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Yes

Motion carried.

## 8. Reports of Standing Committees

- a. Personnel Committee [von Nida, Selph, Trimmer]
  - i. Executive Director Evaluation – Personnel Chair, Trustee von Nida stated the director's evaluations are very positive; the board is really pleased with the director's leadership; and the board would like to keep the director with this library.

Motion: von Nida Second: Trimmer

### MOVE TO SET SALARY OF DIRECTOR AT \$90,000 ANNUALLY EFFECTIVE JANUARY 1, 2013.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

- b. Book and Public Relations Committee [Isenburg, von Nida, Selph]
  - Trustee von Nida reported on her recent visit to the remodeled St. Louis Public Library Central Library.
- c. Buildings, Grounds, & Equipment Committee [Akeman, Trimmer, Hutchings]
  - Operations Manager Curran reported on the Illinois Broadband Innovation Fund Grant. He also displayed the new equipment purchased through the grant.
  - Director Hubert reported that the library has sold all 300 earbuds from the original order and is ordering 200 more to sell. She also reported that Operations Manager Curran has created an online form for use at all circulation desks to track sales. Sales reports will be included in future reports.
- d. Finance Committee [Trimmer, von Nida, Isenburg, Selph]

None
- e. Planning & Development Committee [Hutchings, Isenburg, Selph, Akeman]
  - Strategic Plan Draft – Director Hubert reported that the plan incorporates all input from the public, staff, & board and will be brought back to the board after one more managerial review.

## 9. Reports of Special Committees

- a. Illinois Heartland Library System Report:

None
- b. Final Centennial Committee Report:

None
- c. Friends Group Committee Report:

Director Hubert reported that the FOL met on December 12, 2012 at the Johnson Road Facility. The Friends approved purchasing 2 book trucks and lock boxes for ongoing book sales and Ellison die cuts for youth services.

## 10. Unfinished Business

None

11. New Business

None

12. Board Orientation

Binders were distributed to board members.

13. Adjournment.

Motion: Trimmer Second: von Nida

THAT THE MEETING BE ADJOURNED AT 8:07 p.m.

Motion carried.

X Mary Trimmer

Ron Selph  
Board of Trustees President

X Mary Jo Akeman

Mary Jo Akeman  
Board of Trustees Secretary

**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**January 2013**

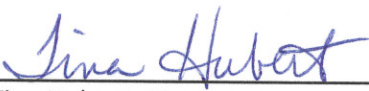
Accounts Payable: Checks 17349 - 17387	\$	40,192.26
Issued Monthly Payments	\$	76,358.75
Payroll (Net Pay)	\$	50,483.52
Payroll (Taxes & Deductions)	\$	27,351.46
<b>TOTAL</b>	<b>\$</b>	<b>194,385.99</b>

  
\_\_\_\_\_  
Stacy Bond, Accountant

2/7/2013

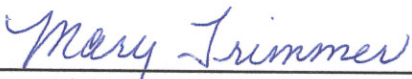
Date

**Approved By:**

  
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Tina Hubert, Director

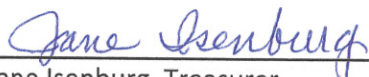
2/12/13

Date

  
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Ron Selph, President

2/12/13

Date

  
\_\_\_\_\_  
Jane Isenburg, Treasurer

2/12/13

Date

