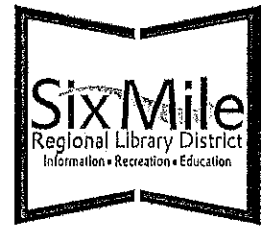


Board Meeting Minutes
March 12, 2013
2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:00 p.m.	
2	Approval of Agenda	Approved
3	Approval of Minutes – February 12, 2013 board meeting	Approved
4a	Approve Payment of Bills – February 2013 invoices in the amount of \$186,239.55.	Roll call-Approved
4b	Approve Financial Statements	Roll call-Approved
7a	Approve Architectural drawings for the renovation of 2001 Delmar Avenue	Roll call-Approved
8d	Approve to authorize executive director to negotiate possible purchase of properties adjacent to 2001 Delmar Avenue.	Roll call-Approved
14	Adjournment of the board meeting at 9:00 p.m.	Approved

1. **Call to order**

Vice President Trimmer called the meeting to order at 7:00 p.m.

Members present:

Mr. Ron Selph	President
Ms. Jane Isenburg	Treasurer
Mr. Chris Hutchings	Trustee
Ms. Linda McDonnell	Trustee

Members Absent:

Ms. Mary Jo Akeman	Secretary
Ms. Mary Trimmer	Vice President
Ms. Debbie von Nida	Trustee

Others Present:

Ms. Tina Hubert	Director
Ms. Angela Bradfisch	Administrative Assistant
Mr. Tallin Curran	Building & Operations Manager
Ms. Kelly Meier	Technology & Training Supervisor
Ms. Julia Ellis	Library Department Assistant
Ms. Amy Tongay	Trivers & Assoc.
Mr. Dan Willis	Trivers & Assoc.

2. **Approval of Agenda**

Motion: Isenburg Second: Hutchings

MOVE TO APPROVE THE AGENDA AS PRESENTED.

Motion carried.

3. **Approval of Minutes**

Motion: Isenburg Second: McDonnell

MOVE TO APPROVE THE MINUTES OF THE FEBRUARY 12, 2013 REGULAR BOARD MEETING AS CORRECTED.

Motion carried.

4. a. **Payments of bills**

Motion: Hutchings Second: McDonnell

**THAT THE FOLLOWING INVOICES BE APPROVED FOR PAYMENT AS PRESENTED:
FEBRUARY 2013 - \$186,239.55.**

Roll Call:

Ms. Akeman	Absent	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

4. b. **Financial Statements**

Motion: Isenburg Second: McDonnell

ACCEPT THE FINANCIAL STATEMENTS FOR FEBRUARY 2013 AS PRESENTED

Roll Call:

Ms. Akeman	Absent	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

Julia Ellis expressed her concerns regarding the full-time cataloger position.

6. Communications

- Received a memo from Debra D. Ming-Mendoza, Madison County Clerk, regarding a notice of election ballot proposition.
- Printout of comments made on granitecitygossip.com regarding the upcoming bond issue.
- Received a thank you note from the Harshany family.
- Incident Reports
 - Saturday after the snow storm a worker fell in the Delmar parking lot attempting to move their vehicle, who is now filing a workman's comp claim.
 - A worker slipped on the ice in the parking lot.
 - A patron's cell phone was stolen at the Delmar location.
- Received a patron request to hold a fundraiser at the Delmar location.

7. Director's report of the library

Director Hubert introduced Technology & Training Supervisor Kelly Meier to the board.

a. Architectural drawings for the renovation of 2001 Delmar Avenue

b. Geotechnical report and survey for renovation of 2001 Delmar Avenue

Director Hubert introduced Amy Tongay & Dan Willis from Trivers & Assoc. who presented new architectural drawings to the board and discussed reports and survey work done to date.

Motion: McDonnell Second: Hutchings

MOVE TO ACCEPT DRAWINGS.

Roll Call:

Ms. Akeman	Absent	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

c. Building Fund donations/grants/funding

Director Hubert reported on the Lee Niedringhaus estate. The library will receive 20% of the entire estate. The distributable estate (net of expenses) is anticipated to be between \$2-2.5 million. That places our bequest between \$400,000 - \$500,000. Director Hubert will be meeting with the finance attorney to develop optional plans for the bequest. We expect to receive this sometime late summer/early fall; at this time we are just waiting for the creditor claims period to expire.

d. February Granite City Council meeting & other meetings attended

Director Hubert reported on the GC Council Meeting where she presented information regarding the bond issue and the grant entitlement. The Council passed a resolution in support of the bond issue. She also

attended her Home Owners Association meeting and the Granite City Rotary Club meeting to present the renovation grant and bond issue to those members.

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, Selph, Trimmer]
 - i. Reference Librarian positions
Director Hubert commented that she will further evaluate the need for more than one reference librarian
 - ii. 40 year anniversary recognition
The board and Director Hubert presented a commemorative book clock to Gregg McGee for his 40 years of service.
- b. Book and Public Relations Committee [Isenburg, von Nida, Selph]
 - i. April ballot – bond issue
There was general discussion regarding the upcoming bond issue.
- c. Buildings, Grounds, & Equipment Committee [Akeman, Trimmer, Hutchings]
None
- d. Finance Committee [Trimmer, von Nida, Isenburg, Selph]
 - i. Acquisition of property

Motion: Hutchings Second: Isenburg

MOVE TO AUTHORIZE EXECUTIVE DIRECTOR TO NEGOTIATE POSSIBLE PURCHASE OF PROPERTIES ADJACENT TO 2001 DELMAR AVENUE .

Roll Call:

Ms. Akeman	Absent	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

- e. Planning & Development Committee [Hutchings, Isenburg, Selph, Akeman]
 - i. Behavior Policy
 - ii. Strategic Plan
Both documents will be discussed at the April 9 board meeting.

9. Reports of Special Committees

- a. Illinois Heartland Library System Report:
Trustee McDonnell reported the IHLS board met on February 26, 2013 at the Helen Matthis Library in Effingham. Joan Rhoads from the Vespasian Warner Library in Clinton was elected Vice President. The salary equity study was discussed and tabled to the next meeting. Trustee McDonnell is running again for a seat on the IHLS board.
- b. Friends Group Committee Report:
On March 6 Director Hubert met with Friends of the Library president Joan Roberts and treasurer Janet Matoesian to discuss FOL support for the upcoming bond issue

10. Unfinished Business

None

11. New Business

12. Board Orientation

Mary Jo Akeman, Jane Isenburg, and Linda McDonnell will attend the ILA Trustees Workshop in Springfield on March 23.

13. Adjournment.

Motion: Isenburg Second: McDonnell

THAT THE MEETING BE ADJOURNED AT 9:00 p.m.

Motion carried.

X 

Ron Selph
Board of Trustee President

X 

Mary Jo Akeman
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

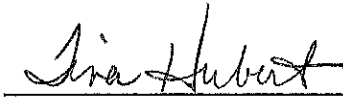
March 2013

Accounts Payable: Checks 17459 - 17492	\$	49,780.39
Issued Monthly Payments	\$	16,095.32
Payroll (Net Pay)	\$	49,223.70
Payroll (Taxes & Deductions)	\$	26,413.03
TOTAL	\$	141,512.44

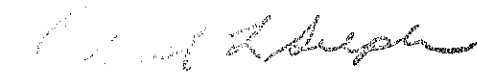

Stacy Bond, Accountant

4/4/2013
Date

Approved By:


Tina Hubert, Director

4/9/13
Date


Ron Selph, President

Date


Jane Isenburg, Treasurer

4-9-13
Date

