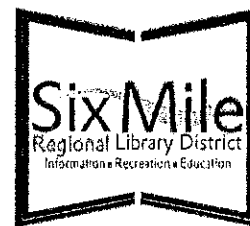


Board Meeting Minutes  
 April 10, 2012  
 2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:01 p.m.	
2	Approval of Agenda	Approved
3	Approval of Minutes Approve minutes of the March 6, 2012 board meeting as corrected	Approved
	Approval of Minutes Approve minutes of the April 3, 2012 special board meeting as corrected	Approved
6	Payment of Bills Approve the April 2012 invoices in the amount of \$145,445.59	Roll call - approved
7	Financial Statements Accept the financial statements for April 2012 as presented	Roll call - approved
9.a.	Annual Evaluation of the Director Enter closed session to discuss personnel matters pursuant to section SILCS 120 § 2 (c)1 at 8:04 p.m.	Approved
	Return to open session at 8:14 p.m.	Approved
14	Adjournment Adjournment of the board meeting at 8:40 p.m.	Approved

1. **Call to order**

President McDonnell presided and called the meeting to order at 7:01 p.m.

Members present:

Ms. Mary Jo Akeman	Trustee
Ms. Jane Isenburg	Secretary
Ms. Linda McDonnell	President
Mr. Ron Selph	Vice President
Ms. Mary Trimmer	Treasurer
Ms. Deborah von Nida	Trustee
Mr. Chris Hutchings	Trustee (arrived at 7:07 p.m.)

Members Absent:

None

Others Present:

Ms. Tina Hubert Director

2. **Approval of agenda**

Motion: Selph Second: Akeman

**MOVE TO APPROVE THE AGENDA**

Motion carried.

3. **Approval of minutes**

Motion: Selph Second: Akeman

**MOVE TO APPROVE THE MINUTES OF THE MARCH 6, 2012 BOARD MEETING AS CORRECTED.**

Motion carried.

**Approval of minutes**

Motion: Isenburg Second: Trimmer

**MOVE TO APPROVE THE MINUTES OF THE APRIL 3, 2012 SPECIAL BOARD MEETING AS CORRECTED.**

Motion carried.

4. **Open Forum**

None

5. **Communications**

- March 28, 2012 – Patron scratched leg on wheelchair while using restroom in Children's area. Worker aided patron and disposed of bandages in sealed container.
- Received thank you from the McKiernan family for flowers.
- April issue of Granite City Downtown Business Bits-Received letter from Leslie Bednar, Director at Illinois Heartland Library System supporting public library construction grant project.
- Received note from patron regarding Gregg and what a help he is.
- Sent staff email for National Library Workers Day.

Trustee Hutchings arrived at 7:07 p.m.

6. Approve Payments of bills

Motion: Trimmer Second: Selph

**THAT THE FOLLOWING INVOICES BE APPROVED FOR PAYMENT AS PRESENTED:**

**APRIL 2012 - \$145,445.53**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

7. Approve Financial Statements

Motion: von Nida Second: Selph

**ACCEPT THE FINANCIAL STATEMENTS FOR APRIL 2012 AS PRESENTED**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

8. Directors Report of the Library

a. Staff Development Day

Motion: Selph Second: Trimmer

**APPROVE CLOSING THE LIBRARY DISTRICT ON FRIDAY, AUGUST 3, 2012 FOR STAFF DEVELOPMENT.**

Motion carried.

- b. Director Hubert is serving on the Illinois Heartland Library System SHARE bylaws committee. SHARE is the new automation consortium that will be shared by over 400 libraries in southern Illinois.
- c. Director Hubert and Reference Librarian Krabill will attend a Project Compass national meeting in Arlington, VA. All expenses will be paid by OCLC.
- d. Director Hubert will attend an Illinois Leadership Conference in Effingham on June 6; this event is sponsored by the U of I Extension.
- e. Director Hubert and Reference Librarian Krabill will host workshops at the ILA conference in Peoria this October. The conference is October 9-11, when a SMRLD regular board meeting is scheduled on October 9<sup>th</sup>; we may need to change the October Board Meeting date.
- f. Janice Notand, assistant branch manager will celebrate her 40<sup>th</sup> anniversary with the library district in June.
- g. Interviews for Youth & Extension Services Manager position will begin soon. Donna Asbeck retires at the end of June.
- h. Public Library Association Conference Reports  
Trustee Akeman, Trustee Isenburg, President McDonnell, and Director Hubert reported on their recent attendance at the Public Library Association conference in Philadelphia.

**9. Reports of Standing Committees**

- a. Personnel Committee [von Nida, Selph, Trimmer]  
Annual Evaluation of the Executive Director

Motion: Trimmer Second: Selph

**ENTER CLOSED SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO SECTION 5 ILCS 120 § 2(C) AT 8:04 P.M.**

Motion carried.

Motion: Selph Second: Trimmer

**RETURN TO OPEN SESSION AT 8:14 P.M.**

Motion carried.

Trustee von Nida will discuss the evaluation with Director Hubert at a later date.  
The Arbitration hearing is set for May 9<sup>th</sup>.

- b. Book and Public Relations Committee [Isenburg, von Nida, Selph]  
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Trimmer, Hutchings]  
None
- d. Finance Committee [Trimmer, von Nida, Isenburg, Selph]  
None
- e. Planning & Development Committee [Hutchings, Isenburg, Selph, Akeman]  
None

**10. Reports of Special Committees**

- a. Illinois Heartland Library System (IHLS) Report –  
President McDonnell reported on the recent IHLS board meeting. She gave a report on personnel; job descriptions are being updated. IHLS has received \$1.9 million of their budget at this time.
- b. Centennial Committee Report  
Trustee Isenburg reported on a recent visit to a display vendor in Earth City. A book may be produced to commemorate the time line of the library's history. There will be a contest in November for what will be the best seller of the year in 2012; 100 years of best sellers will be highlighted in the library. The Titanic play will take place on Friday, April 13 at the high school and tickets will be available at the door. The 100<sup>th</sup> anniversary that will be highlighted in May is the Pulitzer Prize.
- c. Friends Group Committee Report  
Director Hubert attended the meeting on March 20. The Friends approved purchasing a book truck for the Johnson Road facility.

**11. Unfinished Business**

None

**12. New Business**

Use of library buildings: a patron has asked if the library can be used for a wedding ceremony. Trustees agreed that any such event, if ever approved, would have to be held when the library is closed. Director Hubert will gather more information on this request.

**13. Board Orientation**

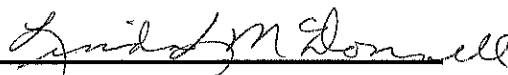
Statement of Economic Interest forms were discussed. Trustee von Nida volunteered to deliver any completed forms to Madison County County Clerk von Nida.

14. Adjournment


Motion: Isenberg Second: Hutchings

THAT THE MEETING BE ADJOURNED AT 8:40 p.m.

Motion carried.

X 

Linda McDonnell  
Board of Trustees President

X 

Jane Isenburg  
Board of Trustees Secretary



SIX MILE REGIONAL LIBRARY DISTRICT  
2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

Submitted for Payment:

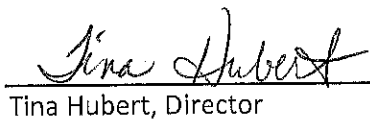
April 2012

Accounts Payable: Checks 16844 - 16885	\$	45,201.73
Issued Monthly Payments	\$	16,566.13
Payroll (Net Pay)	\$	47,995.31
Payroll (Taxes & Deductions)	\$	24,905.03
<b>TOTAL</b>	<b>\$</b>	<b>134,668.20</b>

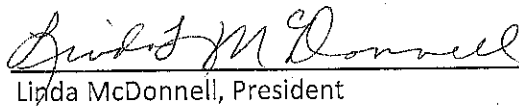
  
Stacy Bond, Accountant

5/3/2012  
Date

Approved By:

  
Tina Hubert, Director

5/7/12  
Date

  
Lipda McDonnell, President

5-8-12  
Date

  
Mary Trimmer, Treasurer

5/8/12  
Date

