



Board Meeting Minutes  
 August 14, 2012  
 2001 Delmar Avenue, Granite City, IL 62040

Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:12 p.m.	
2	Approval of Agenda	Approved
3	Approval of Minutes – July 10, 2012 board meeting	Approved
4a	Approve Payment of Bills – July 2012 invoices in the amount of \$181,024.54.	Roll call-Approved
4b	Approve Financial Statements	Roll call-Approved
7a	Approve temporary FY 2013 Budget	Roll call-Approved
8d	Pursue line of credit or loan for construction grant or other avenues to secure matching funding.	Roll call-Approved
11b	Approve to reschedule October meeting date from October 9, 2012 to October 16 2012.	Roll call-Approved
14	Adjournment of the board meeting at 9:07 p.m.	Approved

1. Call to order

Trustee McDonnell presided and called the meeting to order at 7:12 p.m.

Members present:

Ms. Mary Jo Akeman	Secretary
Ms. Jane Isenburg	Treasurer
Ms. Linda McDonnell	Trustee
Mr. Chris Hutchings	Trustee

Members Absent:

Mr. Ronald Selph	President
Ms. Mary Trimmer	Vice President
Ms. Debbie von Nida	Trustee

Others Present:

Ms. Tina Hubert	Director
Ms. Angela Bradfisch	Administrative Assistant
Mr. Tallin Curran	Operations Manager
Ms. Stacy Bond	Accountant

2. Approval of Agenda

Motion: Akeman Second: Isenburg

MOVE TO APPROVE THE AGENDA AS PRESENTED

Motion carried.

3. Approval of Minutes

Motion: Hutchings Second: Akeman

MOVE TO APPROVE THE MINUTES OF THE JULY 10, 2012 REGULAR BOARD MEETING WITH CORRECTIONS.

Motion carried.

4. a. Payments of bills

Motion: Isenburg Second: Hutchings

THAT THE FOLLOWING INVOICES BE APPROVED FOR PAYMENT AS PRESENTED:  
JULY 2012 - \$181,024.54

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

4. b. Financial Statements

Motion: Isenburg Second: Hutchings

**ACCEPT THE FINANCIAL STATEMENTS FOR JULY 2012 AS PRESENTED**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

**5. Open Forum**

None.

**6. Communications**

- Received a memo from Mark von Nida stating 2 seats are up for election in the Spring; Mary Jo Akeman and Mary Trimmer. First date to circulate petitions is September 25. The dates to file candidate petitions are December 17 and December 24.
- Received a letter from the Secretary of State inviting Director to accept reappointment to the ISL Advisory Committee, which was accepted. It is a 3 year term through June 30, 2015.
- Incident Reports;
  - A patron was walking through the security gate which stopped him, causing him to jam his right index finger.
  - Gaby Carney fell on the stairs and hurt her right arm and shoulder. She did not seek medical attention.
- Received resignation from Paul Laughlin. He gave a 4.5 week notice in order to find a replacement.

**7. Director's report of the library**

a. FY 2013 budget.

Motion: Akeman Second: Hutchings

**APPROVE TEMPORARY FY 2013 Budget.**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

- b. Alarm system was installed at the Branch.
- c. Individual Manager's Meetings have been held with the Director. Each Manager has been asked for a list of accomplishments.
- d. A patron was banned from the library after several complaints.
- e. Staff Development Day – 3 speakers made presentations that were very beneficial to staff members.
- f. Karen Cavins and Laurie Jackson were reinstated and began a normal schedule.
- g. The August Melting Pot Market brought in \$60 to the Friends with book sales – Jen Conroy & Michelle Gruenewald.
- h. Received 2 qualified bids for a new roof at Delmar Avenue, and 3 qualified bids for roof repairs at Johnson Road.

**8. Reports of Standing Committees**

- a. Personnel Committee [von Nida, Selph, Trimmer]  
None
- b. Book and Public Relations Committee [Isenburg, von Nida, Selph]  
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Trimmer, Hutchings]  
None
- d. Finance Committee [Trimmer, von Nida, Isenburg, Selph]

Motion: Hutchings Second: Akeman

**INSTRUCT DIRECTOR HUBERT TO PURSUE LINE OF CREDIT OR LOAN FOR CONSTRUCTION GRANT OR OTHER AVENUES TO SECURE MATCHING FUNDING.**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion Carried.

- e. Planning & Development Committee [Hutchings, Isenburg, Selph, Akeman]  
None

**9. Reports of Special Committees**

- a. Illinois Heartland Library System Report:  
Trustee McDonnell reported IHLS met on July 24, 2012 at the Helen Matthes Library in Effingham, IL where voting for offices was held.
- b. Centennial Committee Report:  
Trustee Isenburg reported that the minutes were found that were needed to further her project. The next meeting will be on August 24, 2012 at 9:30 a.m.
- c. Friends Group Committee Report:  
None

**10. Unfinished Business**

None

**11. New Business**

- a. ILA Conference attendance –  
Trustee day is Wednesday, October 10, 2012; Director Hubert needs to know who plans to attend
- b. October meeting date.

Motion: Akeman Second: Hutchings

**APPROVE TO MOVE OCTOBER MEETING DATE FROM OCTOBER 9, 2012 TO OCTOBER 16, 2012.**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Absent
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

**12. Board Orientation**

Director Hubert distributed a copy of 75ILCS 70/ Library Records Confidentiality Act.

13. Adjournment.

Motion: Isenburg Second: Hutchings

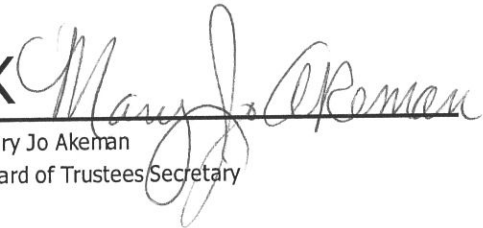
THAT THE MEETING BE ADJOURNED AT 9:07 p.m.

Motion carried.

X 

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Ron Selph  
Board of Trustees President

X 

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Mary Jo Akeman  
Board of Trustees Secretary




**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

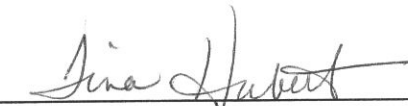
**Submitted for Payment:**


**August 2012**

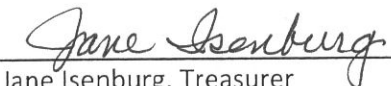
Accounts Payable: Checks 17086 - 17117	\$	40,092.87
Issued Monthly Payments	\$	16,773.81
Payroll (Net Pay)	\$	53,598.83
Payroll (Taxes & Deductions)	\$	26,307.45
<b>TOTAL</b>	<b>\$</b>	<b>136,772.96</b>

  
Stacy Bond, Accountant 9/6/2012  
Date

**Approved By:**

  
Tina Hubert, Director 9-11-12  
Date

  
Ron Selph, President 9-11-12  
Date

  
Jane Isenburg, Treasurer 9-11-12  
Date

