

Six Mile Regional Library District  
Board Meeting Minutes  
May 10, 2011  
2001 Delmar Avenue, Granite City, Illinois

Summary of Selected Motions

Agenda Item	Motion	Result
2	Approval of Agenda	Approved
3	Approval of Minutes Approve minutes of the April 12, 2011 regular board meeting	Approved
5	Payment of Bills Approve the April 2011 invoices in the amount of \$115,438.40	Roll call - approved
6	Financial Statements Accept the financial statements for April 2011 as presented	Roll call - approved
11 e	Open Meetings Act, public comment at Board Meetings Allow three minutes for public comment at Board Meetings	Approved
12	Adjournment Adjournment of the board meeting at 8:05 p.m.	Approved

## 1. Call to Order

Ms. McDonnell, President, presided and called the meeting to order at 7:00 p.m.

Members present:

Ms. Mary Jo Akeman	Trustee
Mr. Jonathan Ferry	Treasurer
Ms. Jane Isenburg	Secretary
Ms. Linda McDonnell	President
Mr. Ron Selph	Vice President
Ms. Mary Trimmer	Trustee

Members absent:

Ms. Deborah von Nida Trustee

Others present:

Ms. Tina Hubert	Director
Mr. Steven Barney	Buildings & Grounds Manager
Mr. Chris Hutchings	Incoming Board Member

## 2. Approval of agenda

Motion: Isenburg

Second: Selph

**THAT THE BOARD APPROVES THE AGENDA.**

Motion carried.

## 3. Approval of minutes

Motion: Trimmer

Second: Selph

**THAT THE MINUTES OF THE April 12, 2011 REGULAR BOARD MEETING BE APPROVED.**

Motion carried.

## 4. Communications

- Thank you note from LeKettra Bennett
- Thank you card from Lisa Smith to Donna Asbeck regarding library card registration at Mitchell School
- Granite City Business Bits April newsletter
- Schedule of Melting Pot Market and who is working it from the Library

- Information on Dan Brown Memorial Golf Playday presented by Chamber of Commerce
- Certificates of Completion from Illinois Attorney General's office for Tina Hubert's online training (Open Meetings Act and Freedom of Information Act)
- Copy of letter to Mr. Jim Bader regarding consequences of not following library rules or hours of operation
- Canvas Certification from County Clerk Mark von Nida for recent election
- Packet from Granite City Park District regarding notice of application for non-homestead tax exemption regarding Legacy Golf Course

**5. Payment of Bills**

Motion: Akeman

Second: Trimmer

**THAT THE FOLLOWING INVOICES BE APPROVED FOR PAYMENT AS PRESENTED:**

**April 2011 – \$115,438.40**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Ferry	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

**6. Financial Statements**

Motion: Selph

Second: Ferry

**THE BOARD ACCEPTS THE FINANCIAL STATEMENTS FOR April 2011 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Ferry	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

**7. Director's Report of the Library**

- Rebecca Bolling, Youth Services desk assistant, prepared 107 new library cards as a result of kindergarten sign-up
- Submitted an intent to apply for a business and libraries working together grant from Illinois State Library and the Department of Commerce and Economic Opportunity; the grant award will provide hardware and software to select libraries for circulation to small businesses

- Managers McGee and Curran, and Director Hubert will attend a Project Compass workshop in June at the Lewis & Clark Library System; this workshop is to help libraries further assist unemployed patrons
- Outline of Ameren invoices through City of Granite City regarding electric bills at Delmar Avenue; Ameren alleges the Delmar Avenue meter had not been billed for electricity for 26 months with a total back billing of \$32,281.79. Brian Konzen, city and library attorney, has been contacted and is proceeding to communicate with the city to negotiate on the library's behalf. Director Hubert will attend the next City Council meeting to address this issue. Further investigation will occur.

## 8. Reports of Standing Committees

### a. Personnel Committee (Von Nida, Selph, Trimmer)

Director Hubert has been contacted by Mr. Ed LaPorte, AFSCME representative, to discuss contract negotiations.

### b. Book and Public Relations Committee (Isenburg, von Nida, Selph)

No Report

### c. Buildings, Grounds, and Equipment (Akeman, Trimmer, Ferry)

No Report

### d. Finance Committee (Trimmer, Selph, Akeman,isenburg)

No Report

### e. Planning and Development Committee (Ferry, Selph, Akeman,isenburg)

No Report

Ms. McDonnell, Ex Officio for all committee meetings

## 9. Reports of Special Committees

### a. Lewis and Clark Report

President McDonnell reported that the Illinois Heartland Library System (IHLS) will begin in just over two months. She is on the personnel committee, working on an employee handbook right now. It is a huge amount of work. Three upcoming meetings: May 26, June 9, and June 30; all at 6:00 p.m. in Effingham. The new board is using a search firm to find an IHLS executive director.

### b. Friends Group Committee

The next meeting is May 18, 7:00 p.m. at 2145 Johnson Road.

## 10. Unfinished Business

There was no unfinished business

## 11. New Business

- a) Recognize Jonathan Ferry for his service on the Board of Trustees  
The Board presented Trustee Ferry with a framed certificate of appreciation: *"In Grateful Appreciation for your Dedication and Diligence to the Six Mile Regional Library District Board of Trustees January 2009 – May 2011"*
- b) Appointment of Temporary Treasurer

President McDonnell appointed Trustee Selph as temporary treasurer until officer elections are held (for two months)

- c) Appointment of Nomination Committee for Election of Officers  
President McDonnell appointed Trustees Selph, von Nida and McDonnell as the nominating committee for the election of officers at the June meeting
- d) Open Meetings Act, review of closed session minutes  
Trustee Isenburg will make arrangements with Director Hubert to review closed session minutes before the June Board Meeting
- e) Open Meetings Act, public comment at board meetings

Motion: Selph                      Second: Akeman

**THAT THREE MINUTES BE ALLOWED FOR PUBLIC COMMENT AT BOARD MEETINGS, WHICH CAN BE EXTENDED BY BOARD CONSENSUS.**

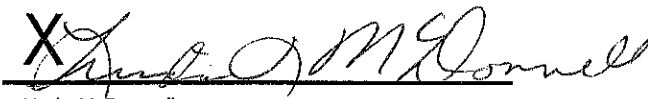
Motion carried.

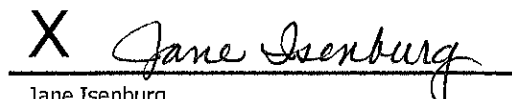
**12. Adjournment**

Motion: Selph                      Second: Akeman

**THAT THE MEETING BE ADJOURNED. 8:05 p.m.**

Motion carried.

  
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Linda McDonnell  
Board of Trustees President

  
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Jane Isenburg  
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT  
2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

Submitted for Payment:

**May 2011**

Accounts Payable: Checks 16187 - 16240	\$	52,256.31
Issued Monthly Payments	\$	6,665.48
Payroll (Net Pay)	\$	44,953.52
Payroll (Taxes & Deductions)	\$	23,773.18
<b>TOTAL</b>	<b>\$</b>	<b>127,648.49</b>

  
Stacy Bond, Accountant

6/9/2011


Date

Approved By:

  
Tina Hubert, Director

6-14-2011

Date

  
Linda McDonnell, President

6-14-11

Date

  
Ron Selph, Vice President

6-14-11

Date