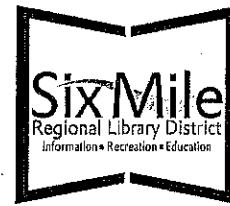


Board Meeting Minutes  
November 8, 2011  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:01 p.m.	
2	Approval of Agenda	Approved
3	Approval of Minutes Approve minutes of the October 11, 2011 regular board meeting	Approved
6	Payment of Bills Approve the October 2011 invoices in the amount of \$130,850.77.	Roll call – approved
7	Financial Statements Accept the financial statements for October 2011 as presented.	Roll call - approved
8 a	Ordinance 2011-02 Levy Adopt Ordinance 2011-02 Levy as presented.	Roll call - approved
8 b	2011-03 Supplemental Levy Adopt Ordinance 2011-03 Supplemental Levy as presented.	Roll call – approved
8 c	Investment Policy Approve update to Investment Policy, now named Fiscal Accountability and Investment of Public Funds Policy. Approve resolution regarding relationships with financial institutions.	Roll call – approved
9 c	Buildings Grounds & Equipment Committee Approve the replacement of carpeting at 2145 Johnson Road with the use of restricted reserve funds.	Roll call – approved
12	New Business Cancel regularly scheduled December board meeting.	Approved
10 b	Friends Group Report Send a letter of appreciation to Jean Hileman for her service as a Friend of the Library.	Approved
14	Adjournment Adjournment of the board meeting at 8:48 p.m.	Approved

1. **Call to order**

President McDonnell presided and called the regular meeting of the Six Mile Regional Library District Board of Trustees to order at 7:01 p.m.

Members present:

Ms. Mary Jo Akeman	Trustee
Mr. Chris Hutchings	Trustee
Ms. Jane Isenburg	Secretary
Ms. Linda McDonnell	President
Mr. Ron Selph	Vice President
Ms. Mary Trimmer	Trustee

Members Absent:

Ms. Deborah von Nida Trustee

Others Present:

Ms. Tina Hubert	Director
Mr. Steve Barney	Buildings & Grounds Manager
Ms. Stacy Bond	Accountant
Mr. Tallin Curran	Information Technology Manager

2. **Approval of agenda**

Motion: Trimmer Second: Selph

**MOVE TO APPROVE THE AGENDA**

Motion carried.

3. **Approval of minutes**

Motion: Selph Second: Akeman

**MOVE TO APPROVE THE MINUTES OF THE October 11, 2011 REGULAR BOARD MEETING AS PRINTED.**

Motion carried.

4. **Open Forum**

None

5. **Communications**

- Chamber of Commerce What's Right Right Here luncheon
- Babe Champion donated six copies of Granite City Hall of Fame publication – 3 at each building
- Chamber of Commerce memo regarding annual children's Christmas party
- Thank you from Judy Thompson, Edwardsville Public Library reference librarian for participation on Six Miles of Local History project
- Certificate of Appreciation for ILEAD U participation
- Incident reports:

- o October 22, 2011, Youth Services, stolen bike, police called
- o October 22, 2011, Youth Services, harassing emails, police called
- o October 28, 2011, Adult Services, patron commenting on police visit to his apartment, no action taken not a library issue

**6. Payments of bills**

Motion: Isenburg Second: Selph

**THAT THE FOLLOWING INVOICES BE APPROVED FOR PAYMENT AS PRESENTED:**

**October 2011 - \$130,850.77**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

**7. Financial Statements**

Motion: Trimmer Second: Akeman

**ACCEPT THE FINANCIAL STATEMENTS FOR October 2011 AS PRESENTED**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	yes		

Motion carried.

**8. Director's report of the library**

- a. Mrs. Stacy Bond gave a presentation regarding financial reports available in every board packet.
- b. Ordinance 2011-02 Levy was presented. Discussion included identifying a listing of supplemental taxes the library district is eligible to levy.

Motion: Selph Second: Akeman

**ADOPT ORDINANCE 2011-02 LEVY AS PRESENTED**

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

- c. Ordinance 2011-03 Supplemental Levy was presented.

Motion: Selph Second: Trimmer

**ADOPT ORDINANCE 2011-02 SUPPLEMENTAL LEVY AS PRESENTED**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Absent

Motion carried.

d. An updated and renamed Investment Policy was presented.

Motion: Isenburg Second: Hutchings

**APPROVE THE UPDATE TO THE INVESTMENT POLICY, NOW NAMED FISCAL ACCOUNTABILITY AND INVESTMENT OF PUBLIC FUNDS POLICY**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Absent

Motion carried.

g. Ms. Isenburg will chair a Centennial Celebration Committee, charged with determining what events will be held in 2012 to commemorate the Library's 100 year anniversary.

**9. Reports of Standing Committees**

- a. Personnel Committee [von Nida, Selph, Trimmer]  
None
- b. Book and Public Relations Committee [Isenburg, von Nida, Selph]  
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Trimmer, Hutchings]

Motion: Isenburg Second: Selph

**APPROVE THE REPLACEMENT OF CARPETING AT 2145 JOHNSON ROAD AS SOON AS POSSIBLE WITH THE USE OF RESTRICTED RESERVE FUNDS**

Roll Call:

Ms. Akeman Yes  
Mr. Hutchings Yes  
Ms. Isenburg Yes  
Ms. McDonnell Yes

Mr. Selph Yes  
Ms. Trimmer Yes  
Ms. von Nida Absent

Motion carried.

The Library District will pursue a public library construction grant through the Illinois State Library. Director Hubert will learn more at an upcoming ISL workshop.

Trustee Isenburg reported on items she identified as needing attention at 2145 Johnson Road; she will forward her list to Director Hubert.

- d. Finance Committee [Trimmer, von Nida, Isenburg, Selph]  
None
- e. Planning & Development Committee [Hutchings, Isenburg, Selph, Akeman]  
None.

**10. Reports of Special Committees**

- a. Illinois Heartland Library System (IHLS) Report  
President McDonnell reported the IHLS board met October 25 in Edwardsville. IHLS will be purchasing ten new delivery vans to replace those with extremely high mileage. The WebJunction Illinois website has really good information specifically for trustees. Next IHLS is November 22 in Effingham.
- b. Friends Group Committee Report  
Director Hubert stated Friends of the Library (FoL) will meet November 16 at 2145 Johnson Road and will be voting for officers. Ms. Jean Hileman is not running for office after having served as a FOL officer for fifteen years.

Motion: Isenburg Second: Akeman

**SEND A LETTER OF APPRECIATION TO JEAN HILEMAN FOR HER SERVICE AS A FRIEND OF THE LIBRARY**

Motion carried.

**11. Unfinished Business**

Trustees who attend the Public Library Association (PLA) conference March 15-17 in Philadelphia will become a member of PLA, which will lower costs to attend the conference. Early bird registration deadline is January 13, 2012.

**12. New Business**

Motion: Isenburg Second: Trimmer

**CANCEL REGULARLY SCHEDULED DECEMBER BOARD MEETING**

Motion carried.

A staff holiday party will be held on either Friday, December 16 or Saturday, December 17.

**13. Board Orientation**

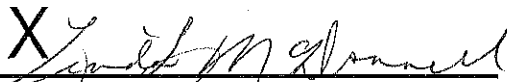
The board reviewed ILCS 10/8 State Grants and 10/8.1 Eligibility for Grants.

**14. Adjournment**

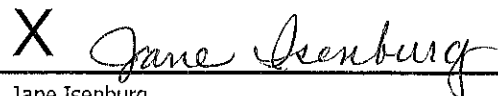
Motion: Selph Second: Hutchings

**THAT THE MEETING BE ADJOURNED AT 8:48 p.m.**

Motion carried.



Linda McDonnell  
Board of Trustees President



Jane Isenburg  
Board of Trustees Secretary



SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

Submitted for Payment:

November 2011

Accounts Payable: Checks 16565 - 16599	\$	35,356.11
Issued Monthly Payments	\$	25,976.07
Payroll (Net Pay)	\$	49,344.69
Payroll (Taxes & Deductions)	\$	25,481.55
<b>TOTAL</b>	<b>\$</b>	<b>136,158.42</b>

  
Stacy Bond, Accountant

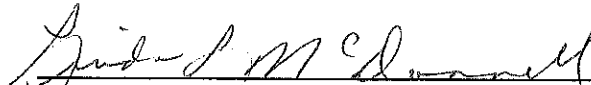
12/8/2011

Date

Approved By:

Tina Hubert, Director

Date

  
Linda McDonnell, President

1-10-12

Date

  
Mary Trimmer, Treasurer

Date

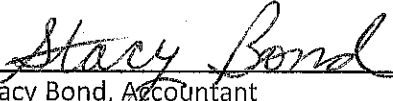


SIX MILE REGIONAL LIBRARY DISTRICT  
2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

Submitted for Payment:

**December 2011**


Accounts Payable: Checks 16614 - 16657	\$	31,858.56
Issued Monthly Payments	\$	16,991.82
Payroll (Net Pay)	\$	74,019.74
Payroll (Taxes & Deductions)	\$	37,470.79
<b>TOTAL</b>	<b>\$</b>	<b>160,340.91</b>

  
Stacy Bond, Accountant 1/5/2012  
Date

Approved By:

\_\_\_\_\_  
Tina Hubert, Director Date

  
Linda McDonnell, President 1-18-12  
Date

  
Mary Trimmer, Treasurer Date

