

Six Mile Regional Library District
 Board Meeting Minutes
 April 12, 2011
 2001 Delmar Avenue, Granite City, Illinois

Summary of Selected Motions

Agenda Item	Motion	Result
2	Approval of Agenda	Approved
3	Approval of Minutes Approve minutes of the March 8, 2011 regular board meeting as corrected.	Approved
5	Payment of Bills Approve the April 2011 bills in the amount of \$132,687.47	Roll call - approved
6	Financial Statements Accept the financial statements for April 2011 as presented	Roll call - approved
11 c	Resolution on Disposal and Disposition of Property with a unit value of \$1,000 or less Approve Resolution	Roll call - approved
12	Adjournment Adjournment of the board meeting at 8:18 p.m.	Approved

1. Call to Order

Ms. McDonnell, President, presided and called the meeting to order at 7:00 p.m.

Members present:

Mr. Jonathan Ferry	Treasurer (arrived at 7:08 p.m.)
Ms. Jane Isenburg	Secretary
Ms. Linda McDonnell	President
Mr. Ron Selph	Trustee
Ms. Mary Trimmer	Trustee
Ms. Deborah von Nida	Trustee (arrived at 7:18 p.m.)

Members absent:

Ms. Mary Jo Akeman Trustee

None

Others present:

Ms. Tina Hubert	Director
Ms. Stacy Bond	Accountant
Mr. Steven Barney	Buildings & Grounds Manager
Mr. Tallin Curran	Information Technology Manager
Mr. Chris Hutchings	Incoming Board Member

2. Approval of agenda

Motion: Isenburg

Second: Selph

THAT THE BOARD APPROVES THE AGENDA.

Motion carried.

3. Approval of minutes

Motion: Selph

Second: Isenburg

THAT THE MINUTES OF THE March 8, 2011 REGULAR BOARD MEETING BE ACCEPTED WITH CORRECTIONS.

Motion carried.

4. Communications

Letter to LeKettra Bennett

Letter from Secretary of State Jesse White awarding library district \$47,163.23 (FY11 public library per capita grant)

Incident report from April 6, 2011

Granite City Business Bits newsletter

5. Payment of Bills

Motion: Trimmer

Second: Isenburg

THAT THE FOLLOWING BILLS BE APPROVED FOR PAYMENT AS PRESENTED:

March 2011 – \$132,687.47

Roll Call:

Ms. Akeman	Absent	Mr. Selph	Yes
Mr. Ferry	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

6. Financial Statements

Ms. Bond presented and explained the monthly financial statements and answered questions.

Motion: Selph

Second: Trimmer

THE BOARD ACCEPTS THE FINANCIAL STATEMENTS FOR March 2011 AS PRESENTED.

Roll Call:

Ms. Akeman	Absent	Mr. Selph	Yes
Mr. Ferry	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Abstain
Ms. McDonnell	Yes		

Motion carried.

7. Director's Report of the Library

- Introduction of Steve Barney, Buildings & Grounds Manager
- Mr. Barney arranged for the new chairs for both staff and board
- 2145 Johnson Road building very expensive in use of electricity and gas – plans are underway to put blinds in that building to help decrease energy costs
- Switching to Charter telephone for an annual savings of at least \$1,800
- Analyzed Williams Office agreement for maintenance of typewriters and fax machine – decreased expenditure by \$226

- Fire extinguishers have been inspected
- The dumb waiter was repaired
- Conveyances being inspected
- Alarm system bids have been coming in
- Bids for deep cleaning 2001 Delmar Avenue are being sought
- Staff areas on lower level of 2001 Delmar Avenue will be completely emptied so that cleaning, repainting, new flooring, and rearranging of the area will take place over the summer
- Space for donations for Friends of Library sales will be created to allow for deeper sorting of materials before being boxed and stored
- The idea of a year-round sale was discussed
- The library district will have a presence at the Melting Pot Market again this year, as well as the Lincoln Place Heritage Festival in September
- National Library Week drawings for children, teens, and adults
- Learning more about community gardens city project to determine possibility of participating

8. Reports of Standing Committees

a. Personnel Committee (Von Nida, Selph, Trimmer)

No report.

b. Book and Public Relations Committee (Isenburg, von Nida, Selph)

No report.

c. Buildings, Grounds, and Equipment (Akeman, Trimmer, Ferry)

No Report

d. Finance Committee (Trimmer, Selph, Akeman, Isenburg)

No Report

e. Planning and Development Committee (Ferry, Selph, Akeman, Isenburg)

Short discussion on need to reconstitute the committee

Ms. McDonnell, Ex Officio for all committee meetings.

9. Reports of Special Committees

a. Lewis and Clark Report

New library system planning is continuing forward. Ms. McDonnell is on the transition board and the personnel committee for the Illinois Heartland Library System (IHLS). The planning panel is finished. Legal documents for new system and board are being developed. There is a nominating committee to put together a slate for the new IHLS board. Lewis & Clark, Lincoln Trail, Rolling Prairie, and Shawnee Library Systems will cease to exist on June 30, 2011. The new system begins July 1, 2011.

b. Friends Group Committee

The Friends of the Library (FOL) met April 6, 2011. Their next meeting is May 18, 2011. FOL is donating books to newborns at Gateway Regional Medical Center. Volunteers are needed for the book sale. Membership renewals are coming in. FOL approved the expenditure of up to \$1,000 at the Scholastic Book Sale for summer reading prizes.

10. Unfinished Business

There was no unfinished business

11. New Business

- a. Report on ILA Trustees Day: Isenburg, McDonnell, von Nida
- b. Chapter 2, "Governance & Administration" from *Serving Our Public 2.0 Standards for Illinois Public Libraries*, 2009 was reviewed
- c. Resolution on Disposal and Disposition of Property with a Unit Value of \$1,000 or Less

Motion: Selph Second: von Nida

THAT THE RESOLUTION ON DISPOSAL AND DISPOSITION OF SIX MILE REGIONAL LIBRARY DISTRICT PROPERTY WITH A UNIT VALUE OF \$1,000 OR LESS BE APPROVED AS AMENDED

Roll Call:

Ms. Akeman	Absent	Mr. Selph	Yes
Mr. Ferry	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.


- d. The library district will change health insurance plans in the next fiscal year to lower expenses and offer to the employee a good plan
- e. The Six Mile Regional Library District ILEAD U video recording was presented by Mr. Curran

12. Adjournment

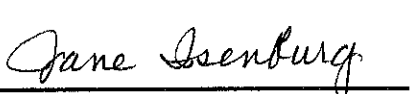
Motion: Selph Second: Trimmer

THAT THE MEETING BE ADJOURNED. 8:18 p.m.

Motion carried.

X 

 Linda McDonnell
 Board of Trustees President

X 

 Jane Isenburg
 Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT
2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

April 2011

Accounts Payable: Checks 16117 - 16164	\$	47,119.58
Issued Monthly Payments	\$	4,133.43
Payroll (Net Pay)	\$	45,329.87
Payroll (Taxes & Deductions)	\$	18,855.52
TOTAL	\$	115,438.40

Stacy Bond 5/5/2011
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 5/10/11
Tina Hubert, Director Date

Linda McDonnell 5-10-11
Linda McDonnell, President Date

Jonathan Ferry 5/10/11
Jonathan Ferry, Treasurer Date

