

Six Mile Regional Library District  
Board Meeting Minutes  
March 8, 2011  
2145 Johnson Rd, Granite City, Illinois

Summary of Selected Motions

| Agenda Item | Motion  | Result               |
|-------------|---|----------------------|
| 2           | Approval of Agenda  | Approved             |
| 3           | Approval of Minutes<br>Approve minutes of the February 8, 2011, regular board meeting | Approved             |
| 5           | Payment of Bills<br>Approve the February bills in the amount of \$55,277.61           | Roll call - approved |
| 6           | Financial Statements<br>Accept the financial statements for February as presented     | Roll call - approved |
| 12          | Adjournment<br>Adjournment of board meeting at 7:51 p.m.                              | Approved             |

## 1. Call to Order

Ms. McDonnell, President, presided and called the meeting to order at 7:00 p.m.

Members present:

|                      |           |
|----------------------|-----------|
| Mr. Jonathan Ferry   | Treasurer |
| Ms. Jane Isenburg    | Secretary |
| Ms. Linda McDonnell  | President |
| Ms. Mary Trimmer     | Trustee   |
| Ms. Deborah von Nida | Trustee   |
| Mr. Ron Selph        | Trustee   |
| Ms. Mary Jo Akeman   | Trustee   |

Others present:

|                      |                          |
|----------------------|--------------------------|
| Ms. Tina Hubert      | Director                 |
| Ms. LeKettra Bennett | Administrative Assistant |
| Mr. Chris Hutchins   | Board Member Candidate   |

## 2. Approval of agenda

Motion: Selph

Second: Von Nida

**THAT THE BOARD APPROVES THE AGENDA AS PRESENTED.**

Motion carried.

## 3. Approval of minutes

Motion: Isenburg

Second: Ferry

**THAT THE MINUTES OF THE FEBRUARY 8, 2011, REGULAR BOARD MEETINGS BE ACCEPTED AS PRESENTED.**

Motion carried.

## 4. Communications

Director Hubert moved the one communication received to the Personnel Committee Reports.

## 5. Payment of Bills

Motion: Selph

Second: Von Nida

**THAT THE BILLS BE APPROVED FOR PAYMENT AS PRESENTED.**

**February 2011 - \$55,277.61**

Roll Call:

|               |     |              |     |
|---------------|-----|--------------|-----|
| Ms. Akeman    | Yes | Mr. Selph    | Yes |
| Mr. Ferry     | Yes | Ms. Trimmer  | Yes |
| Ms. Isenburg  | Yes | Ms. Von Nida | Yes |
| Ms. McDonnell | Yes |              |     |

Ms. Trimmer arrived at 7:11 p.m.

Motion carried.

## 6. Financial Statements

Director Hubert supplied answers to questions from February board meeting.

Motion: Akeman

Second: Von Nida

### THE BOARD ACCEPTS THE FINANCIAL STATEMENTS FOR FEBRUARY AS PRESENTED.

Roll Call:

|               |     |              |     |
|---------------|-----|--------------|-----|
| Ms. Akeman    | Yes | Mr. Selph    | Yes |
| Mr. Ferry     | Yes | Ms. Trimmer  | Yes |
| Ms. Isenburg  | Yes | Ms. von Nida | Yes |
| Ms. McDonnell | Yes |              |     |

Motion carried.

## 7. Director's Report of the Library

- Began new closing procedure where verbal announcements are made at 10 and 5 minutes before closing and again at closing.
- Allowed Aflac representatives to make a presentation to the staff; 4 staff members have elected to participate in payroll deduction for some Aflac coverage, cafeteria plan.
- LeKettra Bennett planned and created the Six Mile Fans for Dummies Lovers Parlor display; we hope to win the entire for Dummies catalog by having the most people [Like] our facebook Six Mile Fans page (<http://www.facebook.com/pages/Six-Mile-Fans-for-Dummies-Lovers-Parlor/171502889564429>)
- Ms. McDonnell asked that the library consider hosting the AARP Prepare Taxes for Seniors in the future.
- Met with Jim and Sherry Engleke, and Jeri Reuter of the Six Mile Historical Society and Museum. The Museum is set to reopen in May (through October 15). The library and the museum agreed to mutual promotion. The library may provide programs regarding local history.
- Ms. Isenburg and Mr. Ferry suggested using the branch's extra land, since the landscaping project fell through, for a community garden and education opportunities.
- The Mayor was at the last Rotary Club meeting giving a state of the city report.

- The annual Rotary Mayor's Prayer Breakfast is on March 29, 2011 at 6:45 a.m. Tickets are \$18 and John O'Leary is the guest speaker.
- The Department of Commerce and Economic Opportunity (DCEO) Grant Proposal *Eliminate the Digital Divide Grant Program*, suggested by Mr. Ferry, will be submitted by deadline. Our proposal is to acquire equipment to create a mobile computer training center for SMRLD.
- A Circulation Trend Analysis Report was discussed.

## 8. Reports of Standing Committees

### a. Personnel Committee

Director Hubert received a letter from AFSCME Council 31 to reopen negotiations. The letter states the union will contact Director Hubert to schedule meetings.

### b. Book and Public Relations Committee

No report.

### c. Buildings, Grounds, and Equipment

A recent roof leak was repaired.

### d. Finance Committee

No Report

### e. Planning and Development Committee

The next meeting will be Tuesday, April 12, 2011 at 6:00 p.m. at the 2001 Delmar Avenue building.

## 9. Reports of Special Committees

### a. Lewis and Clark Report

The name of the new system is proposed to be Illinois Heartland Library System (IHLS); it will replace 4 systems: Lewis & Clark, Shawnee, Rolling Prairie, and Lincoln Trail. Ms. McDonnell is on the Transition Board.

### b. Friends Group Committee

Friends met on March 1, 2011, at the Delmar Avenue building. The annual book sale is set for June 2 – 4, 2011 at the Granite City Park District ice rink.

## 10. Unfinished Business

Ms. Jane Isenburg, Ms. Linda McDonnell, and Ms. Mary Trimmer are registered for the ILA Trustees Conference in Springfield, IL on Saturday, March 26, 2011. Ms. Debbie Von Nida will attend in Ms. Trimmers place.

## 11. New Business

None

## 12. Adjournment

Motion: Selph

Second: Trimmer

THAT THE MEETING BE ADJOURNED. (7:51 P.M.)

Motion carried.

X Linda McDonnell

Linda McDonnell  
Board of Trustees President

X Jane Isenburg

Jane Isenburg  
Board of Trustees Secretary



SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

Submitted for Payment:

March 2011

|  |           |                   |
|--|-----------|-------------------|
| Accounts Payable: Checks 16051 - 16103 | \$        | 62,088.67         |
| Issued Monthly Payments                | \$        | 4,166.67          |
| Payroll (Net Pay)                      | \$        | 43,263.73         |
| Payroll (Taxes & Deductions)           | \$        | 23,168.40         |
| <b>TOTAL</b>                           | <b>\$</b> | <b>132,687.47</b> |

  
Stacy Bond, Accountant

4/7/2011

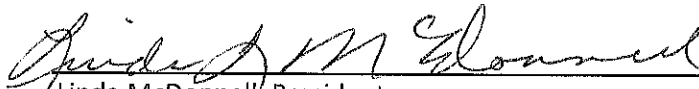
Date

Approved By:

  
Tina Hubert, Director

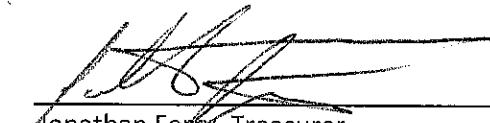
4/12/11

Date

  
Linda McDonnell, President

4-12-11

Date

  
Jonathan Ferry, Treasurer

4-12-11

Date

