

Board Meeting Minutes
February 10, 2015
2001 Delmar Ave, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:02 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –January 13, 2015 board meeting.	Approved
4a	Approve Payment of Bills – January 2015 invoices in the amount of \$146,037.68.	Roll call-Approved
4b	Approve Financial Statements – January 2015.	Roll call-Approved
8a	Enter Closed Session at 7:36 P.M. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity in accordance with 5 ILCS 120/2c 1.	Roll call-Approved
8a	Return to Open Session at 7:45 P.M.	Roll call-Approved
8a	Approve an overall rating of exceeds expectations for the Executive Director’s work in 2014 and honor her contract accordingly.	Roll call-Approved
11a	Approve contributing with other taxing bodies to a pooled fund, based on percentage of individual taxing body “share” of taxing revenue, to support specific property appraisals as related to property tax appeals, with the understanding that the actual contribution amount will be approved at the appropriate time.	Roll call-Approved
13	Adjournment of the board meeting at 8:05 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:02 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee

Members Absent:

Mr. Ron Selph	Trustee
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant

2. Additions and Corrections to the Agenda

Motion: von Nida Second: McDonnell

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: Akeman Second: von Nida

APPROVE THE MINUTES OF THE JANUARY 13, 2015 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

Secretary Hutchings and Vice President Isenburg joined the meeting

4. a. Approve Payment of Bills

Motion: von Nida Second: McDonnell

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JANUARY 2015 IN THE AMOUNT OF \$146,037.68.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Akeman Second: von Nida

ACCEPT THE FINANCIAL STATEMENTS FOR JANUARY 2015 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

None

6. Communications

- Certificate in appreciation of Trustee Selph's service to the library
- Thank you letter from Billie's Kid's to Director Hubert for the library's participation in their Christmas Party
- Obituary for Mr. Richard Boeker, Accountant Stacy Bond's father
- Flyer for the 6th Annual Dan Brown Memorial Golf Playday
- Letter from the Secretary of State awarding SMRLD a FY2015 Illinois Public Library Per Capita Grant in the amount of \$54,969.25
- Memorandum from the Secretary of State regarding an incorrect date on the previous letter
- Form sent though the Chamber of Commerce requesting businesses share their historic photos and promotional materials with SMRLD
- Email correspondence with Tom Coe regarding DCEO rebates
- Resolution by the City Council to Adopt the SMRLD logo for the 2015 City Vehicle License Sticker
- Promotional banners ordered from Staples
- 3 Incident Reports

7. Director's report of the library

- Director Hubert will serve as a grant reviewer for the Live and Lean Construction Grant Program
- SMRLD is participating in CEO Presents The Best of Granite City on Tuesday, February 17, 2015

- Director Hubert attended annual TIF meetings in Granite City, Pontoon Beach and Madison
 - Director Hubert emailed the four trustee candidates requesting biographical information to publicize closer to election day
 - Deputy Director Douglas is planning a Friday evening event at the library as a thank you to the staff
 - New Statistical Report more closely follows the IPLAR and will be used for trends and comparisons in the future, but not against past reporting systems.
- a. **Delmar Avenue update**
- Construction meeting scheduled for Wednesday, February 11, 2015 to discuss resolution for the previous water leak in the teen room
 - Interviews continue for the new part-time custodian; in the interim options for a short term contract with a cleaning service are being explored
- b. **Johnson Road update**
- New chairs will be delivered on Wednesday, February 11, 2015 for the Reading Room
 - Arrangements are being made to move the refinished conference table and refrigerator over from Niedringhaus School
- c. **Personnel Update**
- Two part-time aide positions have been filled
 - Youth Services staff schedules have changed to meet the need for two workers to be on duty evenings and Saturdays
 - The librarian position will soon be advertised
8. **Reports of Standing Committees**
- a. **Personnel Committee [von Nida, McDonnell, Selph]**
- i. **Executive Director Evaluation**

Motion: von Nida Second: Akeman

ENTER CLOSED SESSION AT 7:36 P.M. TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY IN ACCORDANCE WITH 5 ILCS 120/2C 1.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

Motion: von Nida Second: McDonnell

RETURN TO OPEN SESSION AT 7:45 P.M.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

Motion: von Nida Second: Akeman

APPROVE AN OVERALL RATING OF EXCEEDS EXPECTATIONS FOR THE EXECUTIVE DIRECTOR'S WORK IN 2014 AND HONOR HER CONTRACT ACCORDINGLY.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes

Ms. McDonnell Yes

Motion carried.

- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Selph, Hutchings]
None
- d. Finance Committee [Selph, von Nida, Isenburg, McDonnell]
None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
None

9. Reports of Special Committees

- a. Friends Group Committee Report: Met on Wednesday, January 28 at Johnson Road. Plan to hold book sale at the Ice Rink on May 28, 29 and 30. Since 2003 they have provided \$35,011.06 for summer reading programs. Executive Committee elections for all seats will be held in March.

10. a. Property

None

11. a. Pooled funding for taxing bodies to intervene on corporate assessed value appeals

Motion: Isenburg Second: Akeman

APPROVE CONTRIBUTING WITH OTHER TAXING BODIES TO A POOLED FUND, BASED ON PERCENTAGE OF INDIVIDUAL TAXING BODY "SHARE" OF TAXING REVENUE, TO SUPPORT SPECIFIC PROPERTY APPRAISALS AS RELATED TO PROPERTY TAX APPEALS, WITH THE UNDERSTANDING THAT THE ACUTAL CONTRIBUTION AMOUNT WILL BE APPROVED AT THE APPROPRIATE TIME.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Absent
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

12. a. The Edge Initiative- assessment workbook

Director Hubert collected the board member's reviewed Edge Initiative assessment workbooks for compilation

Treasurer Akeman left the meeting.

13. Adjournment

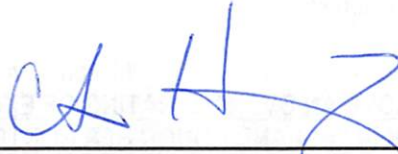
Motion: Isenburg Second: von Nida

THAT THE MEETING BE ADJOURNED AT 8:07 P.M.

Motion carried.

X 

Mary Trimmer
Board of Trustees President

X 

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

February 2015

Accounts Payable: Regions Checks 18653 - 18686	\$	29,090.41
Accounts Payable: Bank of Edw Checks 1113 - 1115	\$	3,095.32
Issued Monthly Payments - Bank of Edw. Checking	\$	40,908.77
Issued Monthly Payments - Regions Bank Checking	\$	19,758.01
Payroll (Net Pay)	\$	50,409.94
Payroll (Taxes & Deductions)	\$	23,570.33
TOTAL	\$	166,832.78

Stacy Bond 3/5/2015
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 3-10-15
Tina Hubert, Director Date

Mary C Trimmer 3-10-15
Mary Trimmer, President Date

Mary Jo Akeman 3-10-15
for Mary Jo Akeman, Treasurer Date