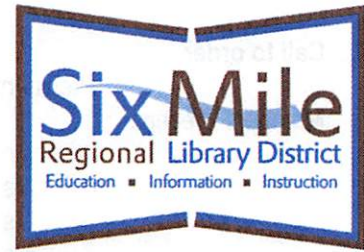


Board Meeting Minutes  
October 11, 2016  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:04 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –September 13, 2016 board meeting.	Approved
4a	Approve Payment of Bills – September 2016 in the amount of \$209,087.36	Roll call-Approved
4b	Approve financial statements – September 2016.	Roll call-Approved
7a	Approve the Tort Levy Expenditures/Risk Management Plan as edited	Roll call-Approved
8ei	Approve the updated Strategic Plan as edited	Approved
11c	Accept the Pension Cost Estimates regarding the retirement of Gregg McGee.	Roll call-Approved
13	Adjournment of the board meeting at 8:44 P.M.	Approved

1. Call to order

President Hutchings called the meeting to order at 7:04 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Deborah von Nida	Secretary
Ms. Linda McDonnell	Trustee
Ms. Mary Trimmer	Trustee

Members Absent:

Ms. Mary Whitehead	Treasurer
Ms. Jane Isenburg	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant

2. Changes to the Agenda

Motion: von Nida Second: McDonnell

**APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.**

Motion carried.

3. Public Comments- Research and Instruction Librarian, Andrew Fuerste-Henry was introduced to the Board

4. Approval of Minutes

Motion: Akeman Second: McDonnell

**APPROVE THE MINUTES OF THE SEPTEMBER 13, 2016 REGULAR BOARD MEETING AS PRINTED.**

Motion carried.

5. Financial

a. Approve Payment of Bills

Motion: McDonnell Second: von Nida

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: SEPTEMBER 2016 IN THE AMOUNT OF \$209,087.36.**

Roll Call:

Ms. Akeman	Aye	Ms. Trimmer	Yes
Mr. Hutchings	Aye	Ms. von Nida	Yes
Ms. Isenburg	Absent	Ms. Whitehead	Absent
Ms. McDonnell	Yes		

Motion carried.

b. Approve Financial Statements

Motion: von Nida Second: Trimmer

**ACCEPT THE FINANCIAL STATEMENTS FOR SEPTEMBER 2016 AS PRESENTED.**

Roll Call:

Ms. Akeman	Aye	Ms. Trimmer	Yes
Mr. Hutchings	Aye	Ms. von Nida	Yes
Ms. Isenburg	Absent	Ms. Whitehead	Absent
Ms. McDonnell	Yes		

Motion carried.

6. Correspondence

- Copy of a thank you note from Nancy Meadows to the Library Staff upon her retirement
- Copy of Mr. McGee's retirement letter

- Copy of a letter from a patron thanking the staff for all of their help which resulted in him finding a job
- Copy of Gold Member certificate from the Granite City High School Marching Warriors for the 2016-2017 concert season
- Copy of a thank you letter from Lincoln Place Heritage Association for purchasing advertising in the Lincoln Place Heritage Festival program
- Copy of the letter received by the Illinois Heartland Library System from the Illinois State Library awarding the System's FY17 System Area and Per Capita Grant
- Copy of letter from the Madison County Clerk's office reminding Deputy Registrars that the last day to register to vote prior to the November 8, 2016 General Election is October 11, 2016.
- Copy of email correspondence with Granite City Economic Development Director, James Amos regarding the new marketing campaign for Granite City, "Granite City Stories"
- Copy of the flyer for the Community Rally at the Raceway to benefit the displaced US Steel facility workers to be held on November 3, 2016
- Tickets are on sale for the Optimist Camelot Dinner and Auction to be held on Saturday, October 29, 2016 at St. Gregory Armenian Community Center
- Copy of the Madison County Historical Society Newsletter with the save the date notice for their Dining in History Event to be held on Sunday, November 6, 2016 at the Diamond Mineral Springs Restaurant
- Copy of the invitation to the Chamber of Commerce Southwestern Madison County 76<sup>th</sup> Annual Meeting & Auction to be held on Thursday, October 27, 2016
- Copies of SMRLD items appearing in the media
- 6 Incident Reports

**7. Director's Report**

- The annual audit will take place starting the week of October 24
- Director Hubert and Ms. Mahoney attended the 2016 St. Louis Literary Award on Thursday, October 6
- SMRLD in conjunction with the other partners involved in the Visual Approach to Educating a Community on Air Quality project have been selected to receive the 2016 Outstanding Local Government Achievement Award for Exemplary Public/Nonprofit Collaboration at the annual East-West Gateway Council of Governments' annual luncheon on Thursday, November 10, 2016
- In honor of Mr. McGee's retirement staff and patrons have written person notes to be mailed to him over the coming weeks
- Also in honor of Mr. McGee's retirement an invitation only reception and dinner will be held at Ravanelli's on Friday, November 4, 2016. The buffet dinner is \$15 per person.
- Director Hubert ran into former board member Ron Selph at a social event and reported that he was doing well
- The Robert Olen Butler: Author Talk and Book Signing for his new book Perfume River and public celebration of Mr. McGee's retirement held on Saturday, October 1, 2016 in the Library Training and Events Room was attended by approximately 40 people
- A bid to repair the Branch roof is under consideration
- Received word that we will be awarded an Illinois Humanities Grant

**a. Tort Levy Expenditures/Risk Management Plan**

Motion: Trimmer Second: von Nida

**APPROVE THE TORT LEVY EXPENDITURES/RISK MANAGEMENT PLAN AS EDITED.**

Roll Call:

Ms. Akeman	Aye	Ms. Trimmer	Yes
Mr. Hutchings	Aye	Ms. von Nida	Yes
Ms. Isenburg	Absent	Ms. Whitehead	Absent
Ms. McDonnell	Yes		

Motion carried.

**8. Reports of Standing Committees**

**a. Personnel Committee [von Nida, McDonnell, Whitehead]**

- i. **Executive Director Evaluation**
  - Secretary von Nida requested that evaluation forms be returned to her once completed
- b. **Book and Public Relations Committee [Isenburg, von Nida, McDonnell] – None**
- c. **Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings]**
  - i. **Elevators-No update**
- d. **Finance Committee [Akeman, von Nida, Isenburg, McDonnell] – None**
- e. **Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]**
  - i. **Strategic Planning**

Motion: Akeman Second: von Nida

**APPROVE THE UPDATED STRATEGIC PLAN AS EDITED.**

Motion carried.

**9. Reports of Special Committees**

- a. **Friends Group Committee Report:** The Patio Book Sale was held on Saturday, October 1, 2016, from 9 A.M. to Noon at the Johnson Road Branch.

**10. Unfinished Business**

- a. **Library Facilities Consultant**  
A special meeting of the Six Mile Regional Library District Board of Trustees was scheduled for Tuesday, November 29, 2016 at 4:00 P.M. to meet with the library facilities consultant.

**11. New Business**

- a. **Levy Ordinance**  
Director Hubert conducted the first reading of the Levy Ordinance
- b. **Supplemental Levy Ordinance**  
Director Hubert conducted the first reading of the Supplemental Levy Ordinance
- c. **Local Government Wage Increase Transparency Act: Gregg McGee Retirement Wage disclosable payment (PA009-0646)**

Motion: von Nida Second: Akeman

**ACCEPT THE PENSION COST ESTIMATES REGARDING THE RETIREMENT OF GREGG MCGEE.**

Roll Call:

Ms. Akeman	Aye	Ms. Trimmer	Yes
Mr. Hutchings	Aye	Ms. von Nida	Yes
Ms. Isenburg	Absent	Ms. Whitehead	Absent
Ms. McDonnell	Yes		

Motion carried.

**12. Board Orientation**

- a. **Board Meeting Scheduled December 13, 2016**  
Tabled for discussion until the regular board meeting scheduled November 8, 2016

**13. Adjournment**

Motion: von Nida Second: McDonnell

**THAT THE MEETING BE ADJOURNED AT 8:44 P.M.**

Motion carried.

X



Christopher Hutchings  
Board of Trustees President

X



Deborah von Nida  
Board of Trustees Secretary


**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**October 2016**

Accounts Payable: Checks 19744 - 19770	\$	29,660.75
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	32,022.72
Payroll (Net Pay)	\$	59,864.34
Payroll (Taxes & Deductions)	\$	28,588.95
<b>TOTAL</b>	<b>\$</b>	<b>159,458.03</b>

  
\_\_\_\_\_  
Stacy Bond, Accountant 11/3/2016  
Date

**Approved By:**

  
\_\_\_\_\_  
Tina Hubert, Director 11/8/16  
Date

  
\_\_\_\_\_  
Chris Hutchings, President 11/9/16  
Date

  
\_\_\_\_\_  
Mary Whitehead, Treasurer 11/8/16  
Date

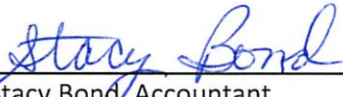
**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**September 2016**


Accounts Payable: Checks 19692 - 19721	\$	40,394.22
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	34,493.65
Payroll (Net Pay)	\$	86,730.27
Payroll (Taxes & Deductions)	\$	38,147.95
<b>TOTAL</b>	<b>\$</b>	<b>209,087.36</b>

  
Stacy Bond, Accountant 10/6/2016  
Date

**Approved By:**

  
Tina Hubert, Director 10/11/16  
Date

  
Chris Hutchings, President 10-11-16  
Date

  
Mary Whitehead, Treasurer 11/8/16  
Date